

COUNCIL

AGENDA

**for the meeting to be held in the Blue Room at Kingswood Hall
at 3.00pm on 16 October 2009**

FORMAL BUSINESS

1. MEMBERSHIP

- 1.1 Councillor Stephen Cooksey has been appointed as the Surrey County Council representative. Councillor Cooksey is Surrey County Councillor for Dorking and the Holmwoods, and Mole Valley Councillor for Dorking South.
- 1.2 Extensions until 31 December 2009 of the appointments of Dr A Stead and Mr J Brannan have been agreed by the Nominations and Honorary Awards Committee. This will allow time for staff elections to occur.
- 1.3 Extensions until 30 September 2010 of the appointments of Mr A Martin and Mr A Alway have been agreed by the Nominations and Honorary Awards Committee. This is in accordance with the agreement for these to be rolling appointments until the negotiations for the introduction of new definitions of staff are finalised (M07/154).

2. CONFLICT OF INTEREST

To invite members to indicate if they have a conflict of interest with any agenda items.

3. MINUTES

To confirm the Minutes of the last meeting, held on 24 September 2009 (M09/196 to M09/222)

Attached
(to follow)

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising, not elsewhere on the agenda from the meetings of 24 June 2009 and 24 September 2009.

4.1 Finance Committee

Arising from M 09/124, to receive confirmation from the College Secretary on the delegated powers of the Finance Committee chairman.

4.2 Proposed Revenue & Capital Budget 2009/2010

Arising from M 09/138, to receive confirmation from the Director of Finance that copies of Deloitte's publication on sustainable governance have been circulated to members of the Finance Committee and Principal's Briefing Group.

4.3 Campus Masterplan

Arising from 09/145, to receive an oral update from the Director of Facilities Management on progress made in the College's Estate Masterplan.

4.4 Committees Effectiveness Review

Arising from M 09/192, to receive an update from the College Secretary on progress made in monitoring the effectiveness of College Committees.

5. **UNSTARRING OF ITEMS**

To note the unstarring of any Part B items.

PART A: MAJOR ITEMS OF BUSINESS

6. **ACTING PRINCIPAL'S REPORT**

To receive the Acting Principal's report.

CL/09/86

7. **FINANCIAL MATTERS**

7.1 To note the provisional outturn for 2008-09

CL/09/87

7.2 To receive a report on estimated student numbers for 2009-10 and to note the expected financial impact.

CL/09/88

8. **STRATEGIC PLANNING**

Corporate Plan Progress Pack

To consider the Executive Summary of the Corporate Plan Progress Pack

CL/09/89

9. **DEVELOPMENT**

To receive a paper on plans for the College's development activities

CL/09/90

10. **RESEARCH**

To receive a paper on the Research Strategy, research grant success rates and the Research Excellence Framework (REF) Consultation

CL/09/91

11. **GOVERNANCE**

Appointment of the Principal

To approve the terms of reference for the appointment of a new Principal

CL/09/92
(to follow)

12. **DELEGATION OF APPROVAL TO COUNCIL EXECUTIVE**

To delegate to the Executive Committee the power to approve the Annual Accounts for 2008 for submission to the HEFCE by 30 November 2009. The Accounts will be considered by the Finance and Audit & Compliance Committees prior to the Executive Committee. All members of the Council will be invited to attend the Finance Committee meeting on 28 October 2009.

PART B: ITEMS FOR REPORT AND FORMAL APPROVAL

* 13. **REPORT OF DECISIONS TAKEN BY THE CHAIRMAN**

No decisions have been taken by the Chairman since the last meeting.

* 14. **REPORT OF DECISIONS TAKEN BY CIRCULATION**

No decisions have been taken by circulation since the last meeting.

* 15. **AUDIT & COMPLIANCE COMMITTEE**

To receive the unconfirmed minutes of the meeting of the Audit & Compliance Committee held on 6 July 2009.

CL/09/93
(to follow)

* 16. **HUMAN RESOURCES AND EQUAL OPPORTUNITIES COMMITTEE**

To receive the unconfirmed minutes of the meeting of the Human Resources and Equal Opportunities Committee held on 23 June 2009.

CL/09/94

* 17. **SEALING OF DOCUMENTS**

To note that no documents have been sealed since the last meeting.