

Royal Holloway
University of London

COUNCIL

AGENDA

**for the meeting to be held at 5pm on Wednesday 26 January 2011
in MX034**

FORMAL BUSINESS

1 MEMBERSHIP

- 1.1 To welcome Dr Jackie Hunter, who has been appointed as a lay member of Council.
- 1.2 To welcome Mr Mark Newlands, who has been appointed as a lay member of Council.
- 1.3 To welcome Professor Johannes Zanker, who has been elected to Council by the members of the Academic Board from among the members of the Academic Board who are members of the academic teaching staff.
- 1.4 To welcome Mrs Helen Coleman, Director Communications and External Relations and Mr Simon Higman, Registrar and Director of Operations who will both be “in attendance” at Council meetings.
- 1.5 To note that Mrs Gloria Stuart has resigned from Council. Mrs Stuart joined the Council on 1 August 2006. In addition to her contribution to the work of the Council she has been an extremely active member of the Strategic Policy Committee, the Ethics Committee, the Remuneration Committee and has chaired the Human Resources and Equal Opportunities Committee since August 2009. Mrs Stuart has also been a member of the panel in student disciplinary cases.

2 CONFLICT OF INTEREST

To invite members to indicate if they have a conflict of interest with any agenda items.

3 MINUTES

To confirm the Minutes of the last meeting, held on 8 December 2010 (M10/285 – M10/368) *Attached*

4 MATTERS ARISING FROM THE MINUTES

To consider any matters arising, not elsewhere on the agenda from the meeting held on 8 December 2010.

4.1 Committees Handbook

The interim Committees Handbook, agreed by Council at its meeting on 8 December 2010, has been published on the intranet and an email has been sent to all committee secretaries informing them that a revised version is available and of the key amendments.

5 UNSTARRING OF ITEMS

To note the unstarring of any part B items.

PART A: MAJOR ITEMS OF BUSINESS

6 FACULTY HIGHLIGHTS

To receive a presentation from the Deans.

7 PRINCIPAL'S REPORT

To receive an oral report from the Principal.

8 STRATEGIC PLANNING

8.1 To approve the principles set out in the document to approve the principle of a Home/EU undergraduate fee and to note the future actions. CL/11/01

8.2 To receive a paper for information on widening student access and the College's recent performance. CL/11/02

9 FINANCIAL MATTERS

9.1 To note the estimated financial outturn for 2010-11. CL/11/03

9.2 To approve the final budget for 2010-11 CL/11/04

10 GOVERNANCE

The Royal Holloway and Bedford New College Trust

To receive a paper for information on the The Royal Holloway and Bedford New College Trust, a new charity formed by the Charity Commission on 1 December 2010 and of which The Council is the trustee of the charity.

CL/11/05

11 AMENDMENTS TO THE COLLEGE STATUTES

To a pass a special resolution to amend the College Statutes

CL/11/06a

CL/11/06b

Annex

Appendix 1

Appendix 2

12 DATES OF COUNCIL 2011-12

To note that the provisional dates for Council meetings in 2011-12 are as follows

- 5 October 2011
- 21 and 22 November 2011 – Away Day
- 28 March 2012
- 20 June 2012

13 ANNOUNCEMENTS

13.1 New Year Honours

To note that three alumni of the College have been honoured by the Queen in her New Year Honours list.

Sir Alec Reed CBE, Honorary Fellow, former Visiting Professor and College Council member as the Chair of Finance Committee, has been made a Knight Bachelor in recognition of his services to business and charity. He founded the Big Give, an online donations site supporting 7,681 charities, in October 2007 to help proactive philanthropists donate intelligently. Sir Alec is also the founder of Reed Specialist Recruitment. He has retained close links with Royal Holloway where most recently he has become the founding patron of Royal Holloway Entrepreneurs.

Bedford College alumna and science journalist and broadcaster Vivienne Parry (BSc Zoology, 1978) has been awarded an OBE for services for the public understanding of science. Vivienne is one of the best known writers and broadcasters on science in the UK, particularly renowned for engaging the public interest with science. Her journalism, writing and broadcasting have reached huge audiences.

Royal Holloway alumnus, Ashok Rabheru (MPhil Mathematics, 1975) has been awarded a Commander of the Victorian Order (CVO) in recognition of his work for the The Duke of Edinburgh's Award. He served as Trustee of the group from 2000 until December 2010 and was a prominent member of the steering group for planning and raising funds for the 50th anniversary of the Duke of Edinburgh in 2006.

13.2 To note the death of Professor David Bradby.

Professor Bradby was Professor Emeritus of Drama and Theatre at Royal Holloway, but still spent much time writing, translating and undertaking research. While at Royal Holloway he served for two periods as Head of Department and was Dean of the Faculty of Arts (Jan 2001- Sept 2002). Professor Bradby demonstrated exceptional service to the department of Drama and the College through his research profile and leadership of the department and Faculty. Professor Bradby was to have been made an Honorary Fellow in May 2011. He will be remembered during the ceremony.

PART B: ITEMS FOR REPORT AND FORMAL APPROVAL

***14 REPORT OF DECISIONS TAKEN BY THE CHAIRMAN**

To note that the Chairman approved the appointment of Mr David Spence as Chair of the Audit and Compliance Committee.

***15 REPORT OF DECISIONS TAKEN BY CIRCULATION**

To note that no decisions have been taken by circulation since the last meeting.

- *16 ACADEMIC BOARD**
- To receive the unconfirmed minutes of the Academic Board meeting held on 9 December 2010. CL/11/07
- *17 AUDIT & COMPLIANCE COMMITTEE**
- To receive the unconfirmed minutes of the meeting of the Audit & Compliance Committee held on 5 November 2010. CL/11/08
- *18 ESTATES COMMITTEE**
- To note that no meetings have taken place since 14 October 2010.
- *19 FINANCE COMMITTEE**
- To note that the minutes of the Finance Committee held on 19 January 2011 will be available at the next meeting of Council on 13 April 2011.
- *20 HUMAN RESOURCES AND EQUAL OPPORTUNITIES COMMITTEE**
- To note that no meetings have taken place since 19 May 2010.
- *21 NOMINATIONS & HONORARY AWARDS COMMITTEE**
- To receive the unconfirmed minutes of the meeting of the Nominations & Honorary Awards Committee, held on 16 November 2010. CL/11/09
- *22 REMUNERATION COMMITTEE**
- To receive the unconfirmed minutes of the meeting held on 24 November 2010. CL/11/10
- *23 STRATEGIC POLICY COMMITTEE**
- To receive the unconfirmed minutes of the meeting of the Strategic Policy Committee held on 5 October 2010. CL/11/11
- *24 COUNCIL EXECUTIVE**
- To receive the notes from the meeting of the Council Executive held on 24 November 2010. CL/11/12

***25 SEALING OF DOCUMENTS**

To note that no documents have been sealed since the last meeting.

***26 DATE OF THE NEXT MEETING**

To note that the next meeting of Council will be held on 13 April 2011 at 5pm in MX034.

Katie Kerr
College Secretary and Head of Governance
19 January 2011