Flowchart

Minor Misconduct

Suspected or received allegation(s) of misconduct may be investigated by either an Authorised Officer (see section xx of the Student Disciplinary Regulations) or the Student Disciplinary Officer.

The Authorised Officer may impose a penalty or penalties as outlined in Appendix 6 and 7 of the Student Disciplinary Regulations.

If higher penalties are appropriate the case may be referred to the Student Disciplinary Officer at any time.

To Major Misconduct Flowchart

The Student Disciplinary Officer may impose one or more of the penalties listed in the Regulations

If higher penalties are appropriate the case may be referred to a Vice Principal at any time.

The Student will be informed of the outcome in writing.

The Student may appeal to a Student Disciplinary Officer. The appeal must be based on one of four specific grounds listed in the Disciplinary Appeal form which must be submitted to Christopher.Butler@rhul.ac.uk within 7 days of the date on the outcome letter.

The Student may appeal to a Vice-Principal. The appeal must be based on one of four specific grounds listed in the Disciplinary Appeal form which must be submitted to Christopher.Butler@rhul.ac.uk within 7 days of the date on the outcome letter.

The Student Disciplinary Officer will review the case and either uphold the decision, or reduce or remove the penalty.

The Vice-Principal will review the case and either uphold the decision, or reduce or remove the penalty.

The outcome of the appeal will be communicated to the student via letter within 15 working days of receipt of the appeal form. The decision of the Student Disciplinary Officer is final.

The outcome of the appeal will be communicated to the student via letter within 15 working days of receipt of the appeal form. The decision of the Vice-Principal is final.

Where required a 'Completion of Procedures' letter will be issued.