ROYAL HOLLOWAY UNIVERSITY OF LONDON

DEPARTMENT OF CRIMINOLOGY AND SOCIOLOGY

EXTENSION REQUEST FOR FORMATIVE OR SUMMATIVE WORK

Attach your supporting evidence to this form and submit to the Departmental Office in ABF17 at least one week prior to the submission date of your essay.

Student ID: 100	**Name:**
Course unit :	
Hand in Due Date : (refer to Student Handbook)	
Please state reason for extension request: (i.e. Medical condition, personal, bereavement, accident etc – **Documents must be provided**)	
Student signature:	**Date:**

Academic Authorisation:

Extension Granted until:	
Faculty Administrator Approved:	**Date:**
Academic signature:	**Date:**

To be completed by departmental office:

Medical Certificate to be submitted (if applicable)	☐	
Medical Certificate received	☐	Date:
Other supporting documents to be submitted:	☐	
Other supporting documents received:	☐	Date:

* Administrator to contact second department if joint/minor student