**inSTIL 2024 (see moodle/forum for latest updates)**

**Intended outcomes**

After successful completion of inSTIL, you will be expected to be able to:

* independently plan and deliver effective teaching sessions that take individual needs into consideration and encourage student engagement in learning and 'ownership' of the learning process.
* critically appraise published research into teaching and learning, and apply such scholarship to inform your own teaching approaches;
* actively participate in a teaching community
* use a variety of sources of evidence to critically reflect on your teaching and the experiences of your students and continually develop your teaching practice.

**Who does inSTIL?**

* Postgraduate tutors (required if you are in a lead teaching role)
* Visiting Lecturers (non-established teachers)
* Staff who teach at Royal Holloway (e.g. technicians, post-doctoral researchers)

**You need to be able to be observed for a min. of 2 teaching sessions, of at least approx. 1 hour each, at Royal Holloway in order to complete inSTIL.**

This is because **teaching observations** are part of the assessment requirements. EDC cannot arrange teaching hours. You should be delivering a series of sequential teaching activities, thereby allowing you to reflect thoroughly on how teaching went, reflect on you and your students’ experiences, and on feedback from an observer, apply developments in subsequent teaching, reflect again on your experience and on feedback from another observation, implement further developments and include a discussion in your portfolio to evidence meeting requirements of the [UKPSF](https://www.advance-he.ac.uk/knowledge-hub/uk-professional-standards-framework-ukpsf), leading to [Associate Fellowship](https://www.advance-he.ac.uk/knowledge-hub/uk-professional-standards-framework-ukpsf).

**Please only enrol once your teaching hours have been agreed in either term 1 or 2.**

**Enrolment**  
To join inSTIL, you need to book onto one of the **introductory sessions** in September/October.

If you are a **postgraduate student**, in late summer you will be contacted by email by your Director of Studies and/or by a member of Educational Development with details of how to enrol on the intro sessions, which involve **pre-session activities** that you will need to complete beforehand.

If you are **NOT a postgraduate student** and wish to enrol on inSTIL, please contact [Fiona Prendergast](mailto:fiona.prendergast@rhul.ac.uk), the inSTIL Programme Leader, or [Educational Development](mailto:edc@rhul.ac.uk).

## What if I am not teaching? Doctoral researchers and staff (e.g. post-doctoral researchers) not teaching at Royal Holloway, but with an interest in teaching in higher education, can join courses on the [Researcher Development Programme](https://intranet.royalholloway.ac.uk/doctoral-school/researcher-development/researcher-development-programme.aspx) such as Effective Presentations. They can also become a [Mentor](https://intranet.royalholloway.ac.uk/doctoral-school/help-and-support/pgr-peer-mentoring-scheme/home.aspx) to new Doctoral Researchers and thereafter apply for [Associate Fellowship](https://www.advance-he.ac.uk/knowledge-hub/uk-professional-standards-framework-ukpsf) of the Higher Education Academy. Email [Laura.Christie@rhul.ac.uk](mailto:Laura.Christie@rhul.ac.uk) for details.

**inSTIL overview**

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| **You attend one of each of these workshops** (approx. 2 - 3 hours total study time each including pre-session tasks where applicable; various modes)  **Core (compulsory):**   * Introduction to the programme * How students learn * Supporting students with disabilities & additional needs * Evaluating your teaching   **You are also strongly encouraged to participate in potential (optional) electives:**   * Assessment, marking and feedback * Blended learning (formerly Technology enhanced activity design) * Ideas for Lecturing * Small group teaching * The role of self-regulation and metacognition in learning * Inclusive curriculum design * Microteaching (1-2 hour session with peers – 10 min teaching slot - prep. required) |
| **Teaching Observations (compulsory)**   * **Observe** aninSTIL peer from a **different department** * **Be observed** by an inSTIL peer from a **different department** * **Be observed** by a more experienced senior teacher in **your department** |
| **Portfolio for Assessment**   * 3 completed teaching observations forms (**two** with your reflections) * 1,500 word evaluation of your teaching and observations (or equivalent, e.g. video) * 300 word inSTIL digital space post + comment * Short UK [Professional Standards Framework (UKPSF)](https://www.heacademy.ac.uk/sites/default/files/downloads/ukpsf_2011_english.pdf) mapping document * Peer review of draft portfolio |

For more details/if you have any questions, please contact [Fiona Prendergast](mailto:fiona.prendergast@rhul.ac.uk), the inSTIL Programme Leader, or [**Educational Development.**](mailto:edc@rhul.ac.uk)