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Postgraduate Research Studentship Nomination Form 18/19

Guide to completion

Section A
General information

• Student details should be taken from the Admissions application.
• For externally funded studentships, the start date is taken from the contract or date otherwise agreed by the funder.
• Studentship duration means funding duration. College studentships are usually 3 years.
• Studentship duration is usually not the same as course length, so students are usually personally liable for the writing up fee.

Section B
College funding

• Section B for studentships that have no funding other than from the College (excluding anything the student receives directly from a funder).
• Detail the amount the College is contributing to fees and maintenance.

Section C
External Funding

• Section C for studentships with external funding (including those with some College contribution).
• Name the funder(s) and enter the award reference.
• College funding should be identified by source of funding.
• For each funder, detail the % of total funding or fixed amount that is being contributed to the studentship.
• Fees - Identify whether the student will be charged Home/EU or International rates.
• Writing up year fees - usually can be determined from studentship duration, however note some four-year studentships include a Masters year and others are 4 years study.
• Maintenance - RCUK rates are standard, although some commercial funders pay different rates. Should be detailed in the award. If following RCUK rates, just enter "RCUK" and inflation will be added automatically.
• Additional Allowance - applies mainly to CASE funding where a commercial funder pays an additional sum on top of RCUK funding.
• If you have any queries, contact Research-Finance-Studentships@royalholloway.ac.uk

Section D
RCUK information

• For studentships funded (entirely or partly) through RCUK.
• Student's supervisor should be able to supply this information.
• There is an on-line form which also needs to be completed, except for EPSRC funding.
• Do not delay sending the nomination form. If part of this information is unavailable, it can be sent later to techne@royalholloway.ac.uk

Section E
Additional Information

• Add any details relevant to studentship set-up, e.g. if the College funded student is following the CDT study group.
• DoGS to sign-off.