

POSTGRADUATE RESEARCH STUDENTS (MPhil/PhD) INDUCTION SCHEDULE 2015

Friday 25 September	Time	Location
MPhil/PhD Departmental Induction	10:30 – 12:00	Rehearsal Studio 2, Katharine Worth Building (KWB)
Meeting with supervisor	12:00 – 13:00	Supervisor's office
Health and Safety Induction	14:30 – 14:50	Caryl Churchill Theatre, KWB
IT Essentials – What You Need To Know! *	15:00 – 16:00	PC Lab 4, Computer Centre Annexe (Building 10 on the campus plan)
Postgraduate Welcome Reception	17:30 – 18:30	Rehearsal Room B

* To help you get up to speed with the College's IT, such as connecting to the network, saving your work securely, and getting IT help, you should complete the *IT Essentials – What You Need To Know* session. You can do this by:

- attending the tutor-led session during Welcome Week that we have arranged for you,
- or, completing the Self-Study Online Modules, which can be accessed at any time at: <http://www.royalholloway.ac.uk/it/essentials>

College Enrolment and Induction

Please check the following webpage for information on the College enrolment process for research students:

<https://www.royalholloway.ac.uk/iquad/doctoralschool/fromenrolmentto graduation/enrolment.aspx>.

The webpage also contains a link to details of the **College Induction for Postgraduate Research Students**. This year the Induction will take place on **Wednesday 14th October, 14:15 – 16:30**, in the Windsor Auditorium. This session is an opportunity to obtain essential information about starting your PhD at Royal Holloway and to find out about the services available to support you. The department expects all new PhD students to attend this session.

Full information about College Welcome Week, including a timetable of College events, can be found at the following link:

<https://www.royalholloway.ac.uk/ecampus/welcomeweek/home.aspx>