Economics Department Induction Talk

September 2018

Dr. Hui-Fai Shing

Academic Coordinator, Economics Department

These slides will be made available online the Economics Department Website.

https://intranet.royalholloway.ac.uk/economics/currentstudents/undergraduates/undergraduatevault.aspx

- **Good News**

Royal Holloway ranked 24th in The Times and Sunday Times Good University Guide 2019.

2018 National Students Survey (NSS), Economics department scored above 85% for student satisfaction for the fourth year running.

78% of Economics Finalists graduated with First Class or Upper Second (2:1) honours, (compared to 77% for 16/17).

Schedule for this talk

- Registration Week
- Programme
  - Programme Structure
  - Courses
  - Teaching
  - Attendance Monitoring
  - Coursework
  - Personal Advisor System
  - Feedback

To do this week and next

- College Enrolment / Identity Check (All week)
- Student Life Talk/Peer Guides (12:00 today)
- Economics Department Registration (Today)
- Talk from Head of Department (Wednesday)
- IT Induction (done online)
- Careers Service Induction (Wednesday)
- Library Induction (Thursday)
- Treasure Hunt (Wednesday)
- Welcome Party (Wednesday)
- Meet your personal advisor (check email this week/early next week)
- **Attend Maths Boot Camp**

  + other department's event for **joint students**.

  – Lectures begin (next week), seminars (week after)

MATHS BOOTCAMP SESSIONS

Taught by Alex Vickery

THE DEPARTMENT IS RUNNING THESE MATHS SESSIONS TO FURTHER SUPPORT YOUR LEARNING AND UNDERSTANDING..... DO MAKE USE OF THEM!

Monday 1st October 2018

Session 1 – Set Theory - 12:00 – 13:00 in WINDSOR-0-04

Session 2 – Fractions - 13:00 – 14:00 in WINDSOR-0-02

Session 3 – Intervals and Absolute Values - 14:00 – 15:00 in WINDSOR-0-02

Tuesday 2nd October 2018

Session 4 – Solving Equations - 12:00 – 13:00 in WINDSOR-1-02

Session 5 – Quadratic Equations - 13:00 – 14:00 in MCCREA-219

Session 6 – Summation Notation - 15:00 – 16:00 in MCCREA-201

Thursday 4th October 2018

Session 7 – Logic - 09:00 – 10:00 in MCCREA-201

Session 8 – Functions and Relations - 14:00 – 15:00 in MCCREA-219

Session 9 – Types of Functions - 15:00 – 16:00 in SHILLING-0-04

IF YOU ARE NOT CONFIDENT IN MATHS AND/OR WANT FURTHER HELP, YOU SHOULD ATTEND All OF THESE SESSIONS...

HELPING STUDENTS WITH OR WITHOUT AN A-LEVEL IN MATHS!

ROYAL HOLLOWAY UNIVERSITY OF LONDON

Handbook and Course Spec.

- Handbook – You will be provided with one on a USB stick when you register. Electronic copy available online via Economics Department Website (https://intranet.royalholloway.ac.uk/economics/currentstudents/undergraduates/undergraduatevault.aspx)
- Programme specs can be found via:

https://www.royalholloway.ac.uk/studyhere/progspecs/home.aspx

Degree Programme

- **SINGLE HONOURS**
- **MAJOR IN ECONOMICS**
- **JOINT DEGREE WITH THE SCHOOL OF MANAGEMENT**
- **JOINT DEGREE WITH THE DEPARTMENT OF MATHEMATICS**
- **JOINT DEGREE WITH THE P.I.R DEPARTMENT**
- **PPE Degrees**

Final degree classification:

First Year - 0%*

Second Year – 1/3*

Final Year – 2/3*

**Need to pass year to progress; <u>first and second year results impact on job/master's applications</u>.*

Courses/Terminology

- Each year, take course equivalent to 4 units (120 credits).
- Full units (30 Credits)
- Half units (15 Credits, one term)
- Some courses are mandatory condonable (must do).
- Some courses are mandatory non-condonable AND required for progression.
- The rest are optional.

*(one chance to resit a course if you fail)

- SINGLE HONOURS/Major ECONOMICS DEGREES

BSc (Econ) ECONOMICS and Financial & Business Economics (2013/14) →

FIRST YEAR	SECOND YEAR	FINAL YEAR
EC1101: Principles of Economics^ **EC1102: Quantitative Methods in Economics I^** **EC1103: Economics Workshop** ***And Either*:** EC1111: International Economics Policy (Half Unit - Autumn) *AND* EC1114: Economic Philosophy (Half Unit - Spring) ***OR*** One Unit from another dept ++	**Microeconomics^** **Macroeconomics^** **Quantitative Methods in Economics II** **(To be available in two streams)** ***Either choose TWO half units from:*** EC2211: Financial Markets and Institutions (A) EC2212: Industrial Growth and Competition (S) EC2215: Personnel Economics (S) EC2216: Economic Growth (A) ***OR*** One 2nd yr unit from another dept++ F&B Econ students must take EC2211 and EC2212.	***Either choose a total of FOUR units from Economics options*** ***OR*** A total of *THREE* units from third year units AND ONE 2nd yr unit from another dept++ https://intranet.royalholloway.ac.uk/economics/currentstudents/undergraduates/undergraduatevault.aspx F&B Econ students must take Industrial Economics and Financial Economics

^ required to take and **pass for progression** onto the next stage (MNC).

++ BSc Economics Students are allowed to take a maximum of two units from a particular 'outside' dept.

- THE MAJOR IN ECONOMICS DEGREE, BSc (Econ) Economics with (Minor Subject). Same as BSc Economics, but with fourth unit as unit in your minor dept.

- ECONOMICS AND MANAGEMENT /AFE

FIRST YEAR	SECOND YEAR	FINAL YEAR
EC1101: Principles of Economics** EC1102: Quantitative Methods in Economics I**	EC2201: Microeconomics** EC2202: Macroeconomics**	*Two Economics units*
60 Management Credits – consult SoM (all half units)	60 Management Credits – consult SoM	60 Management Credits – consult SoM

** required to **pass for progression** and normally required to pass for the award of the relevant degree title

COURSES FOR JOINT DEGREE ECONOMICS AND MATHEMATICS

	BSc Economics & Mathematics	**BSc Finance & Mathematics**
first year	- **EC1101**^ - EC1133 *** - 2.5 Maths units	**- EC1101^** - EC1133 *** - 2.5 Maths Units
second year	- **EC2201^** **- EC2202**^ - one half unit from Economics 2nd year options - 1.5 Maths Units	- **EC2201^** **- EC2202^** - EC2211*** - 1.5 Maths Units
final year	Choose 2 units from Economics final year optional units AND a total of 2 units from Maths options	- EC3314*** Choose one unit (or two half units) from Economics final year optional units AND 2 Maths Units

^ required to take and pass for progression onto the next stage.
*** required to take but not required to pass for progression (Mandatory - condonable)

COURSES FOR JOINT DEGREE ECONOMICS AND P.I.R.

	BSc Economics, Politics and International Relations
first year	- EC1101^ - EC1102^ + Two PIR options
second year	- EC2201^ - EC2202^ Choose TWO units from available courses in Politics and International Relations
final year	Choose TWO units from Economics final year options Choose TWO units from Politics and International Relations final year options

^Pass Required for Progression

PPE Programmes - First year, EC1101^, EC1102, Politics^, Philosophy^ course.

^Pass Required for progression

How to register your courses

Make sure **optional non-economics courses are signed off** by the relevant department (*you will need EC1111/EC1114 removed*).

You are responsible for making sure you are signed up for the correct units and the correct number of units.

Sign the form, **return as soon as possible** and by the end of next week.

Course Entry Form

Term **200708**

ID : 1005XXXXX

Department : Economics

Degree Programme : BSc(Econ) Economics

Year of Study : Programme Year 1

Name : XXXXXX XXXXXXXX

Qualification Sought: Bachelor of Science (Econ)

COURSE UNITS

Code	Title	Credit Value (Hrs)	Resit (S) / Repeat (P)/	Initials of Staff Member
EC1101	Principles Of Economics	30		
EC1102	Quantitative Methods Of Economics	30		
EC1103	Economics Workshop	30		

Options:

(Need 120 credits)

I CERTIFY THAT THE ENTRY PROCEDURES FOR THE COURSES LISTED ABOVE HAVE BEEN CORRECTLY COMPLETED.

DEPARTMENTAL COURSE TUTOR/ADVISER

STUDENT

Lectures and Seminars

Lectures

– Delivery of course material and to guide students.

- Commence next week

Seminars

– Problem sets/group exercises. (allocated soon – see online timetable).

- Attend one seminar per course per week; except EC1102 in spring which also have computer seminars.

- Attendance is monitored – unauthorised absence will initiate the formal warning process. See note on registering attendance/absences.

- Commence the week after next

- All classes commence on the hour.

- Reading week: 6th week of classes – no lectures/seminars in Economics.

Attendance Monitoring

- Attendance to lectures and seminars is compulsory.
- Seminar attendance will be recorded electronically via a named register.
- Spot check can happen during lectures.

Absence Recording

- Standard college form to fill in (included on USB stick).
- https://intranet.royalholloway.ac.uk/english/informationforcurrentstudents/undergraduate/absenceandreporting.aspx

Personalised Timetables, accessible via
https://webtimetables.royalholloway.ac.uk/SWS/SDB1819SWS/Login.aspx
User guide
https://www.royalholloway.ac.uk/students/assets/docs/pdf/student-sws-guide-v1.pdf

Teaching takes place via lectures and seminars.

Student: - ECONOMICS

Weeks: 2

		08:00	08:30	09:00	09:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00
Mon	1/10/18-7/10/18							EC1101V, EC1101, EC1201V Principles Of Economics Seminar WINDSOR-1-05 Mohamad Khair MUHAMAD SENAN 2-6, 8-12, 18-21, 23-27								EC1101, EC1101V, EC1201V Principles Of Economics Lecture SHILLING-AUD Dr Sourav BHATTACHARYA 2-6, 8-12				
Tue								EC1102V, EC1102 Quantitative Methods Of Economics Lecture SHILLING-AUD Miss Katharina WIESEMEYER 2-6												
Wed																				
Thu								EC1111V, EC1111 International Economic Policy Lecture FOUNDERS-LT Dr Vinay NUNDLALL 2-6, 8-12								EC1102, EC1102V Quantitative Methods Of Economics Seminar McCREA-219 Daim SYUKRIYAH 2-6, 8-12		EC1102V, EC1102 Quantitative Methods Of Economics Lecture SHILLING-AUD Miss Katharina WIESEMEYER 2-6		
Fri												EC1103, EC1133 Post-Crisis Economics Lecture BOILER-AUD Prof Andrew SELTZER 2-6								

PROVISIONAL. Your timetable is subject to change.

Back To Selection

Note: Lectures in Orange, Seminars in Blue (attend the seminar you are allocated.
Optional courses have been registered by default, you can change these.

See Handbook Section 7.2 and deadlines document in the UG vault
https://intranet.royalholloway.ac.uk/economics/currentstudents/undergraduates/undergraduatevault.aspx

COURSEWORK DEADLINES AND IN-COURSE TEST DATES

Do not hand work in to your teachers (unless told to do so otherwise)

All assignments must be handed in by the time and day indicated to the Department Office (H209) and/or submitted to Turnitin via Moodle.

If you have extenuating circumstances, can apply for an <u>extension</u> via "Campus Connect" BEFORE the deadline.

Student Visa Legislation

UK Border Agency/UKVI has made it a ***legal requirement for colleges to report students admitted to the college on a student visa who do not appear to be in attendance***.

Such students will be issued with warnings, both formal and informal, and failure to respond to these warnings will result in the **college notifying the UK Border Agency/UKVI and the student having their student visas withdrawn.**

Requirements to pass each course:

- Achieve a grade of > 40% overall.
- Attend seminars, otherwise formal warnings process initiated
- Complete all required courseworks to a satisfactory standard. Otherwise formal warning.
- Max. 2 attempts per course (cannot re-sit if passed)

Special tutoring – see email and noticeboards soon. Department provides small group tutoring at no charge to the student for the following courses:

EC1101, EC1102 (+ bootcamp),

EC2201, EC2202 and EC2203.

+ Student tutoring programme

Requirements to progress onto the second year

- Pass ALL courses OR

- Pass at least three units with no failed “Mandatory - Compulsory for progression” courses (e.g. EC1101 & EC1102) in all departments AND have failed course with grades above 30%. The overall average needs to be above 40%. You will need to pass this “condonable fail” next year.

<u>What if you fail to progress?</u>

- Retake failed courses next academic year.

- Some that fail to progress by a narrow margin, will be eligible for Sept/Summer resits. Exam will be held in Aug/Sep, progress if a sufficient number of units are passed. More details to be provided in the Spring term (Capped 40%)

- (Usually given a maximum of 2 attempts at an exam!)

- ~ 15-20% fail to progress into the second year.

Extenuating Circumstances

- Important to provide evidence if you have suffered medical or personal problems that has affected your academic work (particularly exams).
- Please note that we promise only to consider your requests. Please do not assume that a request is automatically granted.
- If you require an **extension** for your written work, you should apply for a deadline extension using the College's online extension application portal on Campus Connect. You must do this before the original deadline, and you will need to submit appropriate evidence to support your application

NOTIFICATION OF ABSENCE/EXTENUATING CIRCUMSTANCES – DEADLINES:

As Soon as Possible – within 5 days of returning for absences

See section 3.4 and 7 of student handbook for procedures.

College policy on Calculators in Exams

- The Department will provide all students with a new calculator free of charge.

- This must be used during tests and exams.

  (Check other department for acceptability)

- Pick yours up during department/course registration.

Plagiarism

- The Department and College regard plagiarism as a serious offence for which stringent penalties can be imposed. (**All students must take college's avoiding plagiarism course and answer a quiz in Moodle EC1101 http://moodle.rhul.ac.uk [and EC1103/33])**
- Plagiarism is not just about copying material from books, journals, or another essay. Presenting the ideas of others as your own is plagiarism.
- Can result in obtaining a mark of zero or a formal warning which eventually leads to expulsion.

Personal Advisor System

- Roles:

(i) To build a relationship with a member of staff who will guide you during your time with us.

(ii) To receive feedback from students about the College and Department in general or about particular aspects of their course.

(iii) To inform students of the various services and facilities available at Royal Holloway for dealing with particular problems

- First Years: → Meeting next week. Keep an eye out on your email from your personal advisor.
- Allocations online.
- 1 group meeting (Wed) and 4 individual meetings.

Feedback

Feedback to students is given in a variety of ways.

Informal Feedback:

- Seminar discussions
- Day to day communication between students and academic staff
- Visiting academics during office hours
- Appointments with your personal advisor

Formal Feedback:

- Coursework (assessed and unassessed)
- Class tests
- Problem sets
- Verbal and written feedback
- Online learning platforms

Departmental Communications:

Email

All students should use their College email address. Important or even urgent information is often sent there. For example, you will normally be alerted by email on lecture cancellations due to staff illness, or on unforeseen seminar room changes.

Pigeon Holes

Letters for students, addressed to the Department, will be left in the pigeon holes in the ground floor corridor in Horton. *Please check your pigeonholes regularly*. Important notices are often sent there.

Facebook (RHULECON), Twitter (@RHULECON).

Please also check the student noticeboards regularly.

Check postal address details are correct!

Get Involved

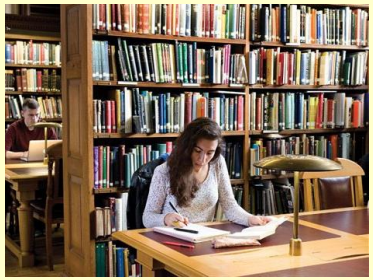
- Join various societies via the SU
- Royal Holloway Passport
  - Formal recognition for activities you participate in. Run by the Careers Office.
  - Economics Dept. Activities

https://www.royalholloway.ac.uk/economics/currentstudents/economicsrhulpassportactivities.aspx

- Student Ambassador
- Student Mentor (Peer Guide)
- Student Tutor
  - If you require extra academic support there are student volunteers who want to help.

Student Staff Liaison Committee

Wide ranging remit to consider all aspects of Department that relate to students. Forum to consider issues raised by individual students via their elected course reps.



What is a Course Rep?

- A voice for peers
- Attend SSLC meetings
- Trained by the Union
- Collect feedback from Peers
- Consult with Staff
- Feedback to Students and the Union

Why be a course rep?

- Good chance to meet and help others
- Develop organisation, leadership, negotiation, meeting experience and team-working skills
- 1-2-1 support from SU
- Get a certificate
- 20 passport points
- Access to further training
- Awards ceremony to celebrate

Royal Holloway
Passport Award

CERTIFICATE OF APPRECIATION

AWARDED TO

Xiao Li

For successfully completing the academic year 2012-13 as a Course Representative at Royal Holloway, University of London

– Course reps elected through the student union.

– Student union induction/training for reps.

Nominations open this week and close early October.

Upcoming events:

Bloomberg terminal training sessions.

Keep an eye out for announcements.