These slides will be made available online the Economics Department Website.

https://intranet.royalholloway.ac.uk/economics/currentstudents/undergraduates/undergraduatevault.aspx
Good News


2018 National Students Survey (NSS), Economics department scored above 85% for student satisfaction for the fourth year running.

78% of Economics Finalists graduated with First Class or Upper Second (2:1) honours, (compared to 77% for 16/17).
Handbook and Course Spec.

• Handbook – You will be provided with one on a USB stick when you register. Electronic copy available online via Economics Department Website (https://intranet.royalholloway.ac.uk/economics/currentstudents/undergraduates/undergraduatevault.aspx)

• Programme specs can be found via: https://www.royalholloway.ac.uk/studyhere/progspecs/home.aspx
Courses/Terminology

• Each year, take course equivalent to 4 units (120 credits).

• Full units (30 Credits)

• Half units (15 Credits, one term)

• Some courses are mandatory condonable (must do).

• Some courses are mandatory non-condonable AND required for progression.

• The rest are optional.

*(one chance to resit a course if you fail)*
# Single Honours/Major Economics Degrees

**BSc (Econ) Economics and Financial & Business Economics (2013/14)**

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
<th>SECOND YEAR</th>
<th>FINAL YEAR</th>
</tr>
</thead>
</table>
| **EC1101: Principles of Economics**<sup>^</sup>  
**EC1102: Quantitative Methods in Economics I**<sup>^</sup>  
**EC1103: Economics Workshop**  
*And Either:*  
**EC1111: International Economics Policy** (Half Unit - Autumn)  
**EC1114: Economic Philosophy** (Half Unit - Spring)  
**OR**  
One Unit from another dept ++ | **Microeconomics**<sup>^</sup>  
**Macroeconomics**<sup>^</sup>  
**Quantitative Methods in Economics II**  
*(To be available in two streams)* | **Either choose a total of FOUR units from Economics options**  
**OR**  
A total of THREE units from third year units  
AND  
ONE 2<sup>nd</sup> yr unit from another dept ++ |

**F&B Econ students must take Industrial Economics and Financial Economics**

**Either choose TWO half units from:**  
**EC2211: Financial Markets and Institutions** (A)  
**EC2212: Industrial Growth and Competition** (S)  
**EC2215: Personnel Economics** (S)  
**EC2216: Economic Growth** (A)  
**OR**  
One 2<sup>nd</sup> yr unit from another dept ++

**F&B Econ students must take EC2211 and EC2212.**

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<sup>^</sup> required to take and **pass for progression** onto the next stage (MNC).

++ **BSc Economics Students are allowed to take a maximum of two units from a particular ‘outside’ dept.**
**THE MAJOR IN ECONOMICS DEGREE, BSc (Econ) Economics with (Minor Subject). Same as BSc Economics, but with fourth unit as unit in your minor dept.**

**ECONOMICS AND MANAGEMENT /AFE**

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
<th>SECOND YEAR</th>
<th>FINAL YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>EC1101: Principles of Economics**</td>
<td>EC2201: Microeconomics**</td>
<td>Two Economics units</td>
</tr>
<tr>
<td>EC1102: Quantitative Methods in Economics I**</td>
<td>EC2202: Macroeconomics**</td>
<td></td>
</tr>
<tr>
<td>60 Management Credits – consult SoM</td>
<td>60 Management Credits – consult SoM</td>
<td>60 Management Credits – consult SoM</td>
</tr>
<tr>
<td>(all half units)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

** required to pass for progression and normally required to pass for the award of the relevant degree title**
### COURSES FOR JOINT DEGREE ECONOMICS AND MATHEMATICS

<table>
<thead>
<tr>
<th>Year</th>
<th>BSc Economics &amp; Mathematics</th>
<th>BSc Finance &amp; Mathematics</th>
</tr>
</thead>
</table>
| **first year** | - EC1101^  
             | - EC1133 ***  
             | - 2.5 Maths units | - EC1101^  
               | - EC1133 ***  
               | - 2.5 Maths Units |
| **second year** | - EC2201^  
                   | - EC2202^  
                   | - one half unit  
                   | from Economics 2^nd^ year options  
                   | - 1.5 Maths Units | - EC2201^  
                    | - EC2202^  
                    | - EC2211***  
                    | - 1.5 Maths Units |
| **final year** | Choose 2 units from  
                   | Economics final year optional units  
                   | AND  
                   | a total of 2 units from Maths options | - EC3314***  
                   | Choose one unit (or two half units)  
                   | from Economics final year optional units  
                   | AND  
                   | 2 Maths Units |

^ required to take and pass for progression onto the next stage.  
*** required to take but not required to pass for progression (Mandatory - condonable)
## COURSES FOR JOINT DEGREE ECONOMICS AND P.I.R.

<table>
<thead>
<tr>
<th></th>
<th>BSc Economics, Politics and International Relations</th>
</tr>
</thead>
</table>
| **first year**   | - EC1101\(^\wedge\)  
                  | - EC1102\(^\wedge\)  
                  | + Two PIR options |
| **second year**  | - EC2201\(^\wedge\)  
                  | - EC2202\(^\wedge\)  
                  | Choose TWO units from available courses in Politics and International Relations |
| **final year**   | Choose TWO units from Economics final year options  
                  | Choose TWO units from Politics and International Relations final year options |

\(^\wedge\)Pass Required for Progression

**PPE Programmes**  - First year, EC1101\(^\wedge\), EC1102, Politics\(^\wedge\), Philosophy\(^\wedge\) course.

\(^\wedge\)Pass Required for progression
Registering for the Mathematical Stream

‘Opt-in’ for eligible students.
- take EC2510 instead of EC2201 AND EC2503 instead of EC2203
Uneven Balance of Courses

- Second year BSc Economics students must take one autumn half unit and one spring half unit.

- Students in the final year sometimes request an uneven balance of half units between the Autumn and Spring Terms.

- Finalists are allowed to (but are not recommended to) take the equivalent of three half units during the autumn term and five half units during the spring term, or five half units during the autumn term and three half units during the spring term.

- Please note that this policy does not apply to students registered on EC3400 (Dissertation), who must register for an even balance of courses each term;
How to register your courses

Make sure optional non-econ courses are signed off by the relevant department.

EC2211 and EC2212 are registerd by default; can be removed.

If you are resitting a course, make sure it is included.

Sign form, submit as soon as possible:

Absolute deadline 12th October

No Changes to autumn courses can be made after this date.
Lectures and Seminars

Lectures
– Delivery of course material and to guide students.
- Commence next week

Seminars
– Problem sets/group exercises.
- Check your personalised timeable online.
- Attendance is monitored – failure to attend will initiate the formal warning process → termination.
- Commence the week after next
- All classes commence on the hour.

- Reading week: 6th week of classes – no lectures/seminars in Economics.
Attendance Monitoring

• Attendance to lectures and seminars is compulsory.
• Seminar attendance will be recorded electronically via a named register.
• Spot check can happen during lectures.

Absence Recording

• Standard college form to fill in (included on USB stick).
• https://intranet.royalholloway.ac.uk/english/informationforcurrentstudents/undergraduate/absenceandreporting.aspx
Personalised Timetables, accessible via https://webtimetables.royalholloway.ac.uk/SWS/SDB1819SWS/Login.aspx

Teaching takes place via lectures and seminars.

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>08:00</td>
<td>EC4201</td>
<td>EC4202: Macroeconomics</td>
<td>EC2201</td>
<td>EC2211: Financial Markets and Institutions</td>
</tr>
<tr>
<td>08:30</td>
<td>EC2201V, Microeconomics</td>
<td>Optional Attendance</td>
<td>EC2202</td>
<td>Zahid KHAN</td>
</tr>
<tr>
<td>09:00</td>
<td>Lugman 3.6, 8.12, 18.21, 23-27</td>
<td>Samuel BONZU 3.6, 8.12, 12</td>
<td>EC2202</td>
<td>Dr Hui Fai SHING</td>
</tr>
<tr>
<td>09:30</td>
<td>Seminar ARTS-F028</td>
<td>Qualitative Methods II</td>
<td>EC2202V</td>
<td></td>
</tr>
<tr>
<td>10:00</td>
<td>Lecture BOILER-AUD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:30</td>
<td>Dr Michael NAEF 2-8, 8-12</td>
<td>PC COMPC-PC LAB 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:00</td>
<td>EC4203</td>
<td>EC2203V, Microeconomics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:30</td>
<td>EC2203</td>
<td>Quantitative Methods II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:00</td>
<td>Lecture BOILER-AUD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:30</td>
<td>Dr Jesper 2-6, 8-12</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: Lectures in Orange, Seminars in Blue (attend the seminar you are allocated. Optional courses have been registered by default, you can change these.)
COURSEWORK DEADLINES AND IN-COURSE TEST DATES

Do not hand work in to your teachers (unless told to do so otherwise)

All assignments must be handed in by the time and day indicated to the Department Office (H209) and/or submitted to Turnitin via Moodle.

*If you have extenuating circumstances, can apply for an extension via “Campus Connect” BEFORE the deadline.*
EC3400

The following deadlines apply to the dissertation EC3400 for current 2nd Year students – finalists 2018/19:

<table>
<thead>
<tr>
<th>During Exam Term – date to be confirmed</th>
<th>Submit EC3400 title choice preferences form</th>
</tr>
</thead>
<tbody>
<tr>
<td>By end of Exam Term – date to be confirmed</td>
<td>Allocated titles assigned to students</td>
</tr>
</tbody>
</table>

**Finalists** need to submit proposal soon and preliminary report in December.

Deadlines are required to be met for course credit, no extensions possible except under compelling medical or other circumstances. **STUDENTS WITH UNSATISFACTORY PROPOSALS/REPORTS WILL HAVE TO CHANGE TO TWO SPRING HALF UNITS.**

Recommended that students who are slightly unsure about continuing the dissertation to attend more courses in the autumn term to facilitate potential switch.
Student Visa Legislation

UK Border Agency/UKVI has made it a legal requirement for colleges to report students admitted to the college on a student visa who do not appear to be in attendance.

Such students will be issued with warnings, both formal and informal, and failure to respond to these warnings will result in the college notifying the UK Border Agency/UKVI and the student having their student visas withdrawn.
Requirements to pass each course:

- Achieve a grade of > 40% overall.
- Attend seminars, otherwise formal warnings process initiated.
- Complete all required courseworks to a satisfactory standard. Otherwise formal warning.
- Max. 2 attempts per course (cannot re-sit if passed)

**Special tutoring** – see email and noticeboards soon. Department provides small group tutoring at no charge to the student for the following courses:

EC1101, EC1102 (+ bootcamp), EC2201, EC2202 and EC2203.

+ Student tutoring programme
- Requirements to progress onto the final year
  Pass ALL courses OR
  • Pass at least three units with no failed “Mandatory - Compulsory for progression” courses (e.g. EC2201/2501, EC2202) in all departments AND have failed course with grades above 30% (condonable fails – you are allowed 30 credits of condonable fails over the two years). The overall average needs to be above 40%. You will need to pass second year “condonable fail” next year.

- For some that fail to progress, but pass two units and fail other units with at least 30%, will be eligible for a September resit. Exam will be held in August/September, if a total of three units are passed, then progress.

- If you progress but failed any units, you should resit them along with your final year exams (subject to 40% cap).
- Students typically do better in year 2 and even better in year 3.
Exam Re-sits

• Do you need to resit?
  – You will if you are carrying over condonable fails, otherwise progression will be more difficult.
    • E.g. if you passed everything but failed EC1114 with 33%, you should resit this (take the final exam).

• Students are allowed 30 credits of condonable fails before progressing into the final year.
Extenuating Circumstances

• Important to provide evidence if you have suffered medical or personal problems that has affected your academic work (particularly exams).

• Please note that we promise only to consider your requests. Please do not assume that a request is automatically granted.

• If you require an extension for your written work, you should apply for a deadline extension using the College’s online extension application portal on Campus Connect. You must do this before the original deadline, and you will need to submit appropriate evidence to support your application.

NOTIFICATION OF ABSENCE/EXTENUATING CIRCUMSTANCES – DEADLINES:
As Soon as Possible – within 5 days of returning for absences
See section 3.4 and 7 of student handbook for procedures.
Plagiarism

• The Department and College regard plagiarism as a serious offence for which stringent penalties can be imposed. (All students must take college’s avoiding plagiarism course and answer a quiz in Moodle EC1101 [and EC1103/33])

• Plagiarism is not just about copying material from books, journals, or another essay. Presenting the ideas of others as your own is plagiarism.

• Can result in obtaining a mark of zero or a formal warning which eventually leads to expulsion.
Personal Advisor System

- Roles: (i) To build a relationship with a member of staff who will guide you during your time with us. (ii) To receive feedback from students about the College and Department in general or about particular aspects of their course; (iii) To inform students of the various services and facilities available at Royal Holloway for dealing with particular problems.
- Second and third year meetings next week.
- Your personal advisor, or Academic Coordinator, may request you meet with them to discuss your performance or behaviour or some other matter. If you do not make yourself available and attend such a meeting then you may be given a formal warning.
Feedback

Feedback to students is given in a variety of ways.

**Informal Feedback:**
- Seminar discussions
- Day to day communication between students and academic staff
- Visiting academics during office hours
- Appointments with your personal advisor

**Formal Feedback:**
- Coursework (assessed and unassessed)
- Class tests
- Problem sets
- Verbal and written feedback
- Online learning platforms
Departmental Communications:

Email
All students should use their College email address. Important or even urgent information is often sent there. For example, you will normally be alerted by email on lecture cancellations due to staff illness, or on unforeseen seminar room changes.

Pigeon Holes
Letters for students, addressed to the Department, will be left in the pigeon holes in the ground floor corridor in Horton. Please check your pigeonholes regularly. Important notices are often sent there.

Facebook (RHULECON), Twitter (@RHULECON).
Please also check the student noticeboards regularly.

**Check postal address details are correct!**
Get Involved

• Join various societies via the SU
• Royal Holloway Passport
  – Formal recognition for activities you participate in. Run by the Careers Office.
  – Economics Dept. Activities
    https://www.royalholloway.ac.uk/economics/currentstudents/economicsrhulpassportactivities.aspx
    • Student Ambassador
    • Student Mentor (Peer Guide)
    • Student Tutor
      – If you require extra academic support there are student volunteers who want to help.
Student Staff Liaison Committee
Wide ranging remit to consider all aspects of Department that relate to students. Forum to consider issues raised by individual students via their elected course reps.

What is a Course Rep?

- A voice for peers
- Attend SSLC meetings
- Trained by the Union
- Collect feedback from Peers
- Consult with Staff
- Feedback to Students and the Union
Why be a course rep?

- Good chance to meet and help others
- Develop organisation, leadership, negotiation, meeting experience and team-working skills
- 1-2-1 support from SU
- Get a certificate
- 20 passport points
- Access to further training
- Awards ceremony to celebrate

- Course reps elected through the student union.
- Student union induction/training for reps.

Nominations open this week and close early October.