

**ROYAL HOLLOWAY
University of London**

ACADEMIC AND HONORARY TITLES

| <u>ACADEMIC TITLES</u> | <i>Description</i> | <i>Method and period of appointment</i> |
|--------------------------------|--|--|
| Honorary Fellow of the College | See statue 24 | By the College Council (Statue 24 and Regulation 27) |
| Emeritus Professor or Reader | Retired Professors or Readers | By the College Council on the recommendation of the Academic Staff Review Group, on the retirement of a Professor or Reader |
| <u>HONORARY TITLES</u> | | |
| Visiting Professor | Persons of distinction in appropriate fields who are not members of staff of the University or any of its Schools or Institutes, and who will not spend more than one fifth of their time in an academic Department in teaching and/or research | By the Academic Board in accordance with the scheme approved by the senate of the University |
| Honorary Research Fellow | Eminent and distinguished academics who are continuing their research in an academic Department at the College (e.g. after retirement from the College or elsewhere) and who are not full-time members of staff | By the College Research Committee on behalf of the Academic Board, on the nomination of a Head of Department. Appointments to be for an initial period of three years and renewable |
| Honorary Lecturer | Persons of appropriate academic standing who are making a noteworthy and continuing contribution to the teaching of a Department and who are not full-time members of the academic staff | By the College Research Committee on behalf of the Academic Board, on the nomination of a Head of Department. Appointments to be for an initial period of three years and renewable |
| Honorary Research Associate | Persons who by virtue of academic merit and/or their position in local industry or other establishment will, through this link, collaborate in the Department's research and other College activities as appropriate. This could apply, in suitable cases, to post-doctoral students | By the College Research Committee on behalf of the Academic Board, on the nomination of a Head of Department. Appointments to be for an initial period of three years and renewable |
| Visiting Research Fellow | Visiting academic staff members who are based at another institution and spending at least three months or more in a Department of the College (e.g. while on sabbatical leave) | By the College Research Committee on behalf of the Academic Board, on the nomination of a Head of Department. The period of appointment to be indicated at the time of the nomination |
| <u>COLLEGE APPOINTMENTS</u> | | |
| Research Fellow | Senior research workers holding Fellowships tenable at the College to pursue independent or collaborative research (where appropriate the name of the Fellowship will be included, e.g. Jubilee Research Fellow) | Fixed term appointment on receipt of award or by normal appointment |
| Research Officer | Research worker above RHUL grade 7 | Fixed term appointment |
| Research Assistant | Research worker on RHUL grade 6 or 7 | Fixed term appointment |
| Visiting Lecturer | Lecturers from outside the College giving courses on an hourly paid or honorarium basis | Contract from Human Resources on advice of Head of Department |
| Visiting Teacher (Music) | Visiting Teachers for instrumental music | Contract from Human Resources on advice of Head of Department |
| <u>ACADEMIC VISITORS</u> | | |
| Academic Visitor | <p>Individuals who would normally hold appointments at other Universities or equivalent institutions and who would be involved in research (NB Any applicants who are postgraduate students rather than academic visitors should be passed to Registry)</p> <p>Category 1 – those individuals who wish to spend time located at College whilst carrying out their own independent research</p> <p>Category 2 – those individuals who are sponsored by an award from their own country or from the British Council of similar. In some cases, the basis for the award is that they are required to work with a named individual in the department. These visitors will require contact time with the named member of staff in terms of supervision and advice and will possibly sit in on some classes.</p> <p>Category 3 – those individuals who wish to spend time in a department collaborating in a research project with an individual member of staff or a research group</p> | <p>Letter confirming status as Academic Visitor issued by Human Resources on advice of Head of Department. Visit to last for a minimum of one month and no longer than one-year. A financial charge is usually made.</p> |