

**ROYAL HOLLOWAY  
University of London**

**Laser Scheme of work – for Class 3B, 3B\*\* and Class 4 lasers**

Laser covered by this scheme of work : .....

Laboratory where used : .....

Experiment : .....

Person responsible : .....

Authorised operatives : .....

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**GENERAL PRECAUTIONS**

1. Only the above named personnel are permitted to use this laser. They must be familiar with the manufacturer's and the University's safety information.
2. The key to the laser (or other means of controlling access) should be kept separately from the laser to prevent unauthorised use.
3. All beam paths shall be kept as short as possible and fully enclosed whenever reasonably practicable.
4. The area in which the laser is used should be a designated laser area, and have the appropriate warning notice on the door.

**SPECIFIC CONSIDERATIONS RELATING TO THIS EXPERIMENT**

Copies of this scheme of work should be issued to all personnel using the laser, and should also be posted in the laboratory.

Laser Safety Officer.....

Date.....