Post-graduate Taught Induction

Chris Hanretty

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#1:

Welcome
Welcome!

- We’re very happy to see you here
- We still don’t have final details of how many of you there
- ... or your nationalities and backgrounds
- but we’re sure you’ll be a great cohort
An exciting time

• This is an exciting time to be joining Politics and International Relations

• We have a number of new programmes:
  • Politics of Development
  • Elections, Campaigns and Democracy
  • International Public Policy

• ...and a number of continuing programmes
  • International Relations
  • Media, Power and Public Affairs
  • International Security

• later you’ll divide up into groups
Today’s event

11:00 - 11:10 Welcome (Chris Hanretty, Director of Taught Graduate Programmes)
11:10 - 11:30 Administrative procedures (Sarah Sanders, Department Manager)
11:30 - 11:45 Academic skills development (Centre for the Development of Academic Skills, or CeDAS)
11:45 - 12:00 Career development
12:00 - 12:10 Break
12:10 - 12:25 Our methods training (Oliver Heath [quantitative methods]; Jinghan Zheng [qualitative methods])
12:25 - 12:40 Some optional modules
12:40 - 13:00 Break into programme groups
#2:

Structuring your degree
Options

• Many of you will already have submitted *options forms*
• You have been asked to rank-order your options
• We will now be working on assigning you to these optional courses
• In some cases, you may not get your first preference
Terms

• The academic year is divided into autumn, spring, and summer term
• The autumn and spring terms both have *reading weeks*
• The dates of these terms are as follows:
  • Monday 18 September to Friday 8 December 2017
  • Monday 8 January to Friday 23 March 2018
  • Monday 23 April to Friday 8 June 2018
• The academic year ends on the last day of August, when you submit your dissertation
Dissertation

• Something you need to be *aware of* now (but no more than that)
• As you read for your courses, try to think about gaps in the literature
• Alternately, look at our own research interests for inspiration, both in the handbook and on the web
Beyond the dissertation

- We’ll work with you to improve your dissertation as much as possible
- We hope the dissertation is a springboard to even greater things
- We get help from other organisations on campus, in particular CeDAS and the Careers Service
- They’ll be here to talk to you shortly, but first...
This provision is managed by the NHS & not the university.
What can we help with?

- Homesickness
- Anxiety
- Visa advice
- Depression
- Mental Health
- Procrastination
- Registering your disability
- Substance misuse
- Wellbeing advice
- Budgeting & financial assistance
- Faith & Spirituality

And lots more -
including triage to specialist services internally and externally
Student Services: Advice and Wellbeing

Did you know?

- 20% - 30% of students experience mental health issues at university
- Around 30% of our students are International students
- Over 10% of students are registered with the Disability Services
- 70% of students have reported feeling homesick
- Over 900 students used Student Counselling in 2016/17
- Each year over 500 students seek advice about financial difficulty
- 1830 students engaged with Student Wellbeing in 2016/17

The University can help you whatever the problem. We assist thousands of students with all kinds of issues every year and know where to find you the right advice & guidance.
Contact us if you’re worried about your wellbeing or if you are concerned about another student.

wellbeing@royalholloway.ac.uk

Founder’s West 1st floor & International Building ground floor

royalholloway.ac.uk/students/help-support/help-and-support.aspx

@RH_Wellbeing

Royal Holloway Wellbeing
Welcome to the School of Politics, International Relations and Philosophy

Sarah Sanders
School Manager
The Administrative Team

Sarah Sanders
Department Manager

James Heath
Undergraduate Administrator

Charlotte Langston
Undergraduate Administrator

Jay Dave
Philosophy Administrator

Kathryn Morley
Postgraduate Administrator

FW139
Office Open Monday-Friday
9:00 – 12:00 and 14:00 – 17:00
Email: PIR-Admin@rhul.ac.uk
**Welcome Week**

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*Teaching Starts: Monday 25 September*

### ALL PIR AND PHILOSOPHY STUDENTS

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon 18th Sept</td>
<td>All years welcome drinks</td>
<td>16:00 – 18:00</td>
<td>Picture Gallery</td>
</tr>
</tbody>
</table>

### NEW POSTGRADUATE TAUGHT STUDENTS

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tues 19th Sept</td>
<td>PGT Central Session</td>
<td>12:00 – 13:00</td>
<td>Windsor Auditorium</td>
</tr>
<tr>
<td>Weds 20th Sept</td>
<td>Induction followed by lunch for MA European Philosophy and MA Political Philosophy students</td>
<td>11:00 – 13:00</td>
<td>FW101</td>
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<tr>
<td></td>
<td>Induction followed by lunch for MSc MPPA, MSc IS, MSc IR, MSc ECD, MSc IPP and MA PoD students</td>
<td></td>
<td>Founder’s Lecture Theatre</td>
</tr>
<tr>
<td>Thurs 21st Sept</td>
<td>Library Induction</td>
<td>13:00 – 14:00</td>
<td>Moore Auditorium</td>
</tr>
<tr>
<td></td>
<td>Personal Tutor meetings</td>
<td>15:00 – 16:00</td>
<td>Academic offices</td>
</tr>
</tbody>
</table>
Sign up and complete ID Checks
Windsor Building
**IMPORTANT!**
- Course Registration form
- Details your courses
- **Reply from your student email account**
- Provides acceptance for courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credit Value (Fss)</th>
<th>Read (S)/R (P)</th>
<th>Initials of Staff Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>11102</td>
<td>Introduction to Politics and Government</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11103</td>
<td>Introduction to International Relations</td>
<td>30</td>
<td></td>
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<tr>
<td>11130</td>
<td>Classic and Contemporary Readings in Politics and International Relations</td>
<td>30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11152</td>
<td>Introduction to Research Methods in Politics and International Relations</td>
<td>30</td>
<td></td>
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</table>

*Identify that the entry procedures for the courses listed above have been correctly completed.*

Departmental Course Tutor/Advisor: [Signature]

Student: [Signature]
College Portal: https://campus-connect.rhul.ac.uk/cp/home/displaylogin
• All students have a Personal Tutor in PIR or Philosophy
• Name of PT will be emailed to you
• Meetings on Thursday 21 September, 3pm in academic offices, PIR corridor, Founders West, First Floor
• Reminder lists on the noticeboard outside the Admin office
PIR Department Web Pages
Noticeboards in PIR corridor
Moodle Information page
Moodle News Forum
Please read!

- Staff contacts
- College email addresses
- Attendance
- Courses
- Library
- How to submit your essay
- Marking criteria
- Student Support
- Careers
• All communication will be via your College email
• Check your email on a daily basis
• Do not use your personal email
• Department emails are important – PLEASE READ THEM!
Courses are listed on Campus Connect

Royal Holloway's 2017/18 academic timetable – YouTube

www.royalholloway.ac.uk/mytimetable
• Personalised
• Download to your calendar
• Automatically updates
• Emails also sent for late changes
• Teaching weeks:
  • 2-6, 8-12 Autumn term
  • 17-21, 23-27 Spring term
• Queries to Student Service Centre
Teaching on Campus

Lecture at 3pm

Teaching starts

Teaching ends
• COURSEWORK IS COMPULSORY
• Course Moodle page - Course outlines and submission dates
• Submit to seminar leader’s submission box
• Electronic submission deadline is 10am
• Late submissions to Late Box and receive a penalty
• Keep your Turnitin receipt
• Seminar leader may ask for a paper copy
• Extensions/Late submissions – details in your Handbook
• Read the Referencing Guide – PIR web page
FEEDBACK

- Written comments on summative work
- Written comments on formative work
- READ IT!
- Verbal feedback in class
- Weekly Consultation and Feedback hours
• Attendance is monitored
• 80% is required
• Warnings for poor attendance
• Sickness – email the office and see the Handbook for details on which forms to complete
• Attend correct seminar group
• Wrong seminar – marked absent!

It is your responsibility to sign the register!
Staff Student Committee
• Two representatives from each year
• Opportunity to feedback
• One meeting each term
• Register your interest with the admin team

Seminar Series
• Each Wednesday in term
• 4pm FW101 or Founder’s Lecture Theatre
• Advertised
• External speakers and staff research

Student Societies
• PIR Society
• Diplomatic Society
• Philosophy Society
• Events

Get involved
Any questions? Please ask!
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- Depression
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