

*Research & Innovation (R&I) provides outstanding research and innovation support to RHUL and our strategic partners, and leads developments that will support research excellence and increase the wider impact of our research.*

## [Research 2020 Hub](#) [R&I Website](#)

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**1. 'Who is who' in Research and Innovation (R&I)?**

Go to our [contacts webpage](#) for full details on who to contact for specific support.

**2. How can I find out about research funding sources?**

Visit our [Research Professional webpage](#) for more details and to **set up your own personalised account** on [Research Professional](#), an online database of research funding opportunities and a source of international research policy and practice news.

**3. How do access PURE and create/update my research profile?**

Pure provides a single location to store information about research, such as publications, collaborations, research projects and research grants. [Click here](#) to access and know more about PURE. Contact [pure@rhul.ac.uk](mailto:pure@rhul.ac.uk) for further information.

**4. How can I engage in Global Challenge Research Funding (GCRF)?**

Log into our [GCRF pages](#) for further information and access to internal funding opportunities.

**5. Can I still apply for EU research funding, including H2020?**

You can find updated information and support for European funding on [our website here](#).

If you have any further queries please contact [research services](#). Internal guidance can also be found on the [EU Hub](#).

**6. What funding schemes require internal 'demand management' (limited numbers of applications)?**

Some funders limit the number of application an individual organisation can to submit. [Click this link](#) for a list of funding schemes that require internal 'demand management', and to find out about the deadlines and processes we have in place.

**7. I am intending to apply for research funding, where do I start?**

On [our website](#) you will find helpful advice on how to start preparing your application and who can support you throughout the process. For more specific advice, find out who to contact on our [contacts webpage](#).

**8. What are the RHUL timelines for research proposal costing and approvals?**

Read our [Costing and Pricing policy](#) and our [bid preparation pages](#) for information about internal timelines for costings and approvals and contact your Research Services Officer (RSO) as soon as you start your grant application. Contact details in [this web link](#).

**9. What is the ethical approval process and what do I need to include in my proposal?**

The University expects that all researchers will uphold the principles laid out in the [Concordat to Support Research Integrity](#). [Our Ethics pages](#) outline our internal process and what you need to consider when preparing your research grant application. You can also access our [Research Ethics Policy and Ethics Guidance](#).

**10. I have finalised my research proposal. How do I submit?**

If you have finalised your proposal, including your budget, then you will need a number of internal approvals prior to submission to the funder. Visit our [Internal Approvals website](#) for more details. Please note that all proposals should be fully approved **at least three working days** before the submission deadline.

**11. I have been awarded a research grant. What do I do now?**

Our [Award Manual](#) and outlines what needs to happen to set up a new award, including tips around project management. [Click here](#) to access our Award pages.

**12. What is Intellectual Property (IP) and how can I protect it?**

Find out more about the different types of IP and how to protect it on our [intranet](#). You can also find more information in our [Contracts Manual](#).

**13. Why do I need a research contract?**

A contract sets out the legal relationship between two parties and safeguards the interests of the academic researchers, the College and our collaborative partners. It also facilitates good project management. We negotiate contracts to ensure fair and reasonable terms, clean IP, risk mitigation and the avoidance of conflicting contractual promises. Find out more about the issues and timescales in our [Contracts Manual](#). It is helpful to be aware of these at project design stage.

**14. What is Research Culture and Integrity?**

Royal Holloway is committed to building a research culture that fosters open research, integrity, diversity and inclusion. Relevant policies and procedures can be found [here](#). Support and training is also provided via the College's [Advance Programme](#), to which R&I contribute a number of research related sessions.

**15. What is Knowledge Exchange (KE)?**

KE relates to the impact our research has outside of the HE sector. The [Knowledge Exchange and Enterprise Team](#) can assist you with a wide range of KE activities. Find out more on the [intranet](#).

**16. How do I undertake external Consultancy? Where do I start?**

Our [Knowledge Exchange & Enterprise Team](#) (KEE) will assist you in scoping, costing and agreeing terms, including contracting with industry parties. For further information [click here](#).

**17. How do I commercialise my research?**

RHUL is supportive of enterprise activities to maximise research excellence. The KEE team will assist you in exploring commercial opportunities, negotiate contractual terms and agreements and seeking finance for commercial projects. Find [more information here](#).

**18. How do I engage in Knowledge Transfer Partnerships?**

Knowledge Transfer brings together expertise, knowledge and skills from academia and stakeholders such as industry, the government and the community as an overall. The KEE team will support you to identify potential partners to develop successful and sustainable collaborations aimed at enhancing economic and societal impact. [Further information and contacts here](#).

**19. I am interested in applying for Innovate UK funds. Where do I start?**

Visit [Innovate UK](#) for full information on open calls and application process. [Contact the KEE team](#) for further queries and support with your application.

**20. Where can I find out about RHUL training in research skills?**

The [Advance Programme](#) provides a range of research related training sessions for academic and research staff. Contact [Organisational Development](#) for more information.

**21. Where can I find information on the REF?**

Background information on the REF and practical information on the College's processes, timelines and support are available on the [REF webpages](#).

**22. I need advice on managing my research data. Who can help me?**

The College has a [Research Data Management Service](#) to offer advice throughout the research cycle. Staff from the Research Support Team in Library Services, R&I and IT work together to provide this. Contact [rdm@royalholloway.ac.uk](mailto:rdm@royalholloway.ac.uk) for information.