Introduction to Smart Client

The Home Screen

Menu bar provides menus for access to system functions

For a full description of all Toolbar icons, see below and the Smart Client Manual.

Working Area contains the activity screens in which you enter data, view search results, etc.

Tools and Links provide quick access to the Tools and Links menus

Menu tabs let you switch between Main, Reports and Search menus

Ordered reports, Tasks and Alerts give access to system reports, alerts and tasks you have received.

The Tool bar

Keyboard Shortcuts

Searching using Wildcards

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