

Changes to the Guidelines for Examiners and Assessors – 2021-22 updates

Pg 3	Footnote 5 has been amended to remove the following sentence, <i>“Where a systematic issue or issues is identified, all work must be double marked prior to any mark adjustments being made.”</i>
Pg 4	Clarification has been provided on the size of the contribution. The wording is amended as set out below in bold: “Ideally there should be a recording but as a minimum where an assessment makes a contribution of more than 20% to the final module mark or is in the final year, it is a requirement to make an audio or video recording of the assessment for moderation by the External Examiner, and to retain copies of any audio visual aids produced by the student.”
Pg 5	Text on overlength penalties has been removed following the change to the UG and PGT Regulations agreed for 2021/22. Guidance has been added in the <i>Guidelines for Examiners and Assessors</i> on the use of ‘may not’ in the regulation. There is an expectation that markers stop when the limit has been reached. However, the regulations should be read as allowing rather than forbidding the reading or assessing beyond the set limit if the marker judges this to be appropriate in the circumstances.
Pg 6-3.10	The percentage has been reduced from 20% to 10%. Where there is a very small number the sample size should be sufficient for proper scrutiny to take place.
Pg 8 4.4	The wording has been amended as shown in bold below: “They approve draft examination papers for all examination periods including for resit/ First Sit assessments in the Summer Vacation Assessment Period and new or amended summative coursework assessments which constitute more than 20% of the final grade for a module.”
Pg 9 4.9	The wording has been amended as shown in bold below: <i>The External Examiners should be provided with the following for both the main examination period and the Summer Vacation Assessment period</i>