POSTGRADUATE TAUGHT REGULATIONS
SUMMARY OF REGULATORY AMENDMENTS AND/OR ADDITIONS FOR ACADEMIC YEAR
2019/20

The wording in bold reflects the changed wording.

<table>
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<tr>
<th>Section number</th>
<th>Relevant paragraph(s)</th>
<th>Page(s)</th>
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| Admissions, Section 1 (4) | The following paragraph has been amended as UCAS no longer request criminal conviction data due to GDPR legislation except for programmes requiring DBS checks.  
(4) Applicants for admission to programmes leading to the award of a professional qualification or membership of a professional body will be required to declare unspent and/or spent convictions as specified in the relevant programme specification. The decision on whether to accept an applicant will be based firstly on academic requirements, and secondly on the risk posed to staff and students. Applicants admitted to such programmes who have failed to disclose criminal convictions as required will be subject to disciplinary action as will those who fail to disclose any criminal convictions as required which arise during their programme of study. | 2       |
| Enrolment Section 4 (1) | The paragraph below has been amended to clarify student enrolment responsibilities:  
(1) Save for the provisions of Section 7 (2), students must enrol each year by:  
(a) completing the Online Sign-Up process;  
(b) paying, or making arrangements acceptable to the College to pay, the tuition fees and any outstanding debts, as outlined in the Fees Regulations;  
(c) providing relevant documentation to verify their identity and their right to study in the UK at the outset of the programme and, where required, during their studies.  
In the case of collaborative provision students may have these obligations to the partner institution rather than the College. | 4       |
| Transfer Section 8(1) | The paragraph below has been amended to incorporate information from the general regulations that apply to Tier 4 sponsored students.  
(1) Where programmes are designed to allow students to gain either a Taught Masters Degree, a Postgraduate Diploma or a Postgraduate Certificate by following different proportions of a common curriculum, a student may apply to transfer from one programme to another within the common curriculum where provision is made for this in the programme specification. The criteria on which any such application will be considered, which must be met before the point of transfer, will be set out in the programme specification, and will specify: | 6-7     |

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(a) the point(s) at which transfer may take place;

(b) the minimum levels of achievement required to be eligible to transfer from one programme to another;

(c) the requirement that the student must satisfy the normal conditions for admission to the new programme.

(d) for students with Tier 4 sponsorship a transfer may be refused in line with Tier 4 Immigration rules;

(e) students may not attend a new programme of study until their transfer request has been approved.

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<tr>
<th>Awarding Merits and Distinctions Section 15 (4) and (5)</th>
<th>The following paragraphs have been amended so that students can be awarded a distinction or merit even if they have condoned fails or have taken a second attempt at a course (capped resit where there are no extenuating circumstances)</th>
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<td>(4) The following minimum criteria shall apply for the award of Taught Masters Degrees, Postgraduate Diplomas and Postgraduate Certificates:</td>
<td>(a) for the award of Pass, a weighted average of 50.0% or above, calculated to one decimal place, save for the provisions of paragraph (5) below;</td>
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<td>(b) for the award of Merit, a weighted average of 60.0% or above, calculated to one decimal place, in the final assessment save for the provisions of paragraph (5) below;</td>
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<td>(c) for the award of Distinction, a weighted average of 70.0% or above, calculated to one decimal place, in the final assessment save for the provisions of paragraph (5) below.</td>
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<td>(5) For students first registered on Taught Masters and Postgraduate Diplomas with effect from September 2014, the examiners may, at their discretion and with the agreement of the External Examiner(s), condone a mark of Fail in taught courses constituting up to a maximum of 40 credits, except that the percentage score in any such course may not normally be below 40%. For students first registered on such programmes prior to September 2014 the examiners may, at their discretion and with the agreement of the External Examiner(s), condone a mark of Fail in taught courses constituting up to one quarter of the final assessment, or a maximum of 40 credits, except that the percentage score in any such course may not normally be below 40%. Taught courses in which a mark of Fail may not be condoned will be specified in the programme specification. The examiners will not condone failure in credits leading to the award of a Postgraduate Certificate.</td>
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<th>Academic grounds for termination of</th>
<th>Paragraph 16 (2) has been amended to clarify that a student’s registration may be cancelled after only one attempt where formal warnings have been issued.</th>
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<td>(1) Academic grounds on which a student’s registration with the College may be terminated may include one or more of the following:</td>
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| registration  
Section 16 (2) | (a) failure to satisfy the requirements for progression to the next stage of his/her programme;  
(b) failure to gain the award of the programme;  
(c) failure to produce set work of a satisfactory standard in coursework or examinations;  
(d) failure to attend satisfactorily;  
(e) failure to produce set work.  
(2) The School Progression and Awards Board may terminate a student’s registration with the College on the grounds set out in paragraph 1 (a) and (b) above without following the formal warning procedure or may terminate a student’s registration after only one attempt in cases where at least one formal warning has been issued. |
|---|---|
| Appeals against the outcomes of Boards of Examiners  
Section 18 (2) | The paragraph below has been amended to clarify the grounds on which students cannot appeal.  
(2) A student may appeal against the outcome of an assessment only on one or more of the following grounds:  
(a) that the student’s performance in the assessment was substantially affected by circumstances of which the examiners had not been made aware and which the student could not with reasonable diligence have disclosed before the outcome had been determined;  
(b) that there were procedural irregularities in the conduct of the assessment, or administrative errors, which might cause reasonable doubt as to whether the outcome would have been the same if the irregularities or errors had not occurred;  
(c) that there is evidence of bias on the part of one or more of the examiners such that the outcome should not be allowed to stand.  
A student cannot appeal against academic judgement, which includes, but is not limited to marks awarded for assessed work and decisions relating to the acceptance/ rejection of extenuating circumstances and the resultant outcomes for students. |
| Section 19 (12-19) | Various paragraphs in this section have been amended to indicate that requests for the review of the outcome of an appeal will be dealt with by the Governance and Legal Services Directorate. |