Join a Flexible Education Training live session

Martin King // The E-Learning Team
Join the team

1. Visit this URL to launch your MS Teams app
2. Click the Join button
3. Your request will be sent to the E-Learning Team
Authorisation

1. The E-Learning Team will authorise your request

2. Flexible Education Training will be added to your teams list
Open the channel

1. Click on the **Flexible Education Training** team
2. Click on **E-Learning Sessions** from the list of Channels
Find the session

1. The live session will be visible in the channel when it begins
2. Click the **Join** button to access the live session
Join the session

1. It is good etiquette to join with your microphone muted
2. It is entirely your choice to enable your camera or not
3. Click the **Join now** button
4. You can post messages in the **Chat** pane & **Raise** hand to speak
5. You can toggle your **camera** & **mic**
For further information or advice contact: e-learning@rhul.ac.uk