First Aid Equipment, Materials and Facilities

The College is committed to allocating appropriate equipment, materials and facilities to provide effective first aid responses which reduce, whenever possible, the severity of the injury/illness.

These include:
- First aid kits
- Additional first aid materials and equipment
- Face shields
- Automated external defibrillators (AEDs)
- First aid rooms

First aid kits
First aid kits for use by College First Aiders are provided by the Health and Safety Office. The contents of these kits is determined from the first aid needs assessment.

In accordance with the College’s First Aid Policy, first aiders must ensure that the kits they are responsible for are kept fully stocked and up to date. Replacement supplies can be ordered by first aiders from the College Health Centre using the following order form [INSERT LINK].

The Health Centre will ensure that adequate stock levels are maintained, and when necessary replacements are ordered through the Health and Safety Office using the following order form [INSERT LINK].

Special note:
The following additional requirements apply to first aid supplies provided at the College:
1. Latex allergies – due to the potential for allergy development and the possibility that a person requiring first aid may possess an existing allergy, the use of latex gloves in first aid kits is prohibited; nitrile gloves are provided.
2. Tablets and medication – first aid at work does not include giving tablets or medicines to treat illness. The only exception to this is where aspirin is used as first aid to a casualty with a suspected heart attack in accordance with currently accepted first aid practice. Tablets and medicines should not be kept in the first-aid containers.

Additional first aid materials and equipment
Any additional first aid materials or equipment which is identified as part of the needs assessment, and which are not a College-wide requirement, should be funded and supplied by the relevant Department/School/Service.

Examples of these additional supplies include:
- Calcium gluconate for management of hydrofluoric acid burns
- Sterile water or sterile normal saline (0.9% w/v) in sealed, disposable containers, where mains water is not readily available for eye irrigation
- Burns dressings
- Instant ice packs
- Needle container/sharps disposal kits
- Foil (survival) blankets.
Face shields
Face shields are provided by St John Ambulance on successful completion of first aid training in order to reduce the risk of cross contamination during cardio-pulmonary resuscitation (CPR).

Replacement face shields can be obtained from the Health and Safety Office Co-ordinator.

Automated external defibrillators (AEDs)
For the current locations of AEDs at the College, please refer to the following campus plan

Further information on AEDs can be found here [LINK TO AED DOCUMENT]

First aid rooms
The need for first aid rooms will be determined from the first aid needs assessment.

A designated first aid room is currently located at Huntersdale.

For further information, please contact the Health and Safety Office Co-ordinator.

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Related procedures:
First aid training
Automated external defibrillators