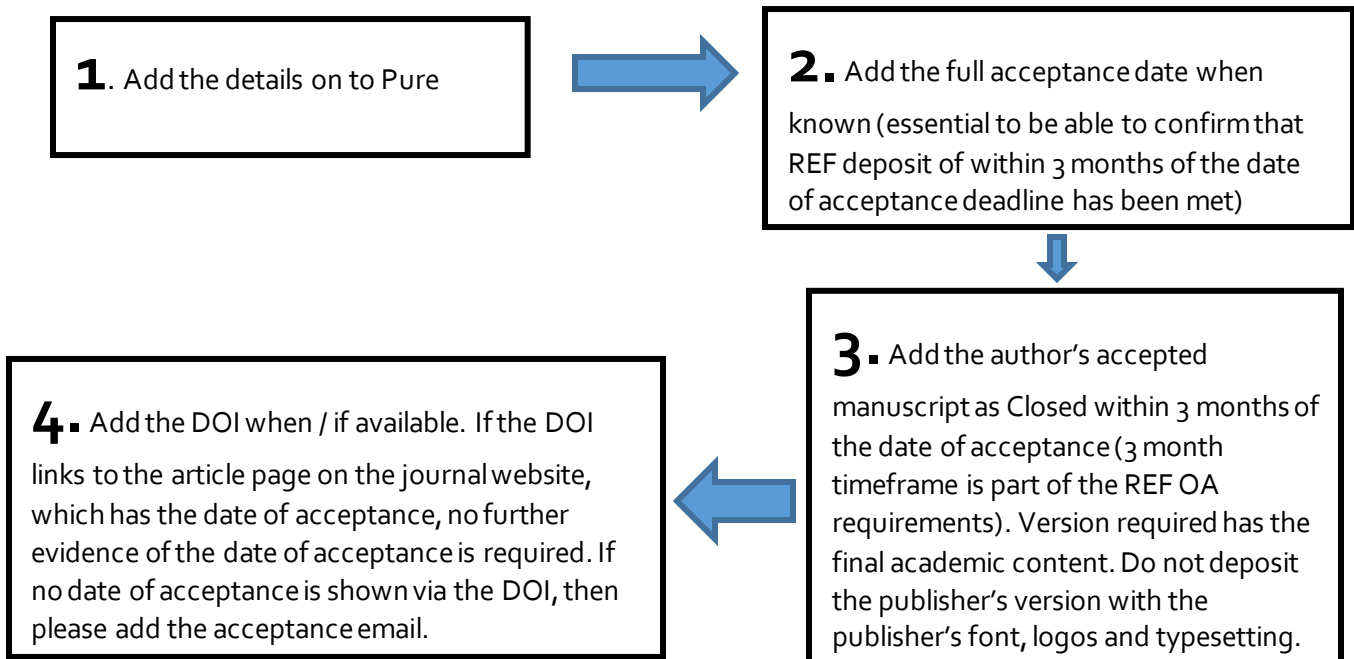


4 steps to making articles and conference papers Open Access via deposit into Pure

Increasing the visibility and discoverability of Royal Holloway research and meeting the College OA policy and REF OA policy requirements



The Sherpa Romeo website will provide information about publisher OA policies, this information can often be seen within Pure. Please remember to deposit the file as soon as possible, files are added as closed to ensure authors can deposit without delay.

If the article is published Open Access, then please add the details and the DOI.

The Research Support Team in the Library will:

- Check the details and file and also check Sherpa Romeo for publisher's policy on OA.
- Add publication details when article / paper is published.
- Make the item OA following the publisher's OA policy: on publication if no embargo period or at the end of the embargo period. If the publisher does not allow OA, then the article will be kept Closed.
- Email authors if more information / clarification is needed and to provide advice on any more complex cases. Authors are welcome to also email the team to get advice.

openaccess@royalholloway.ac.uk

