Find funding for your research checklist

1. Identify your Research Funding Needs
   - Identify research ideas and potential projects
   - Identify your budget needs e.g.:
     - Staffing requirements including Research Assistants and your time
     - Equipment
     - Consumables
     - Conference/Workshop
     - Travel & Subsistence
   - Consider your career stage and aspirations
   - Consider potential research partners (e.g. other Royal Holloway departments, other universities, or non-academic partners such as government, charities or industry)
   - Determine when you want to apply
   - Review your previous funding submissions and feedback

2. Review Research Funding Opportunities
   - Examine funding opportunities with relevant Research Councils
     - Arts & Humanities Research Council (AHRC)
     - Biotechnology and Biological Sciences Research Council (BBSRC)
     - Economic & Social Science Research Council (ESRC)
     - Medical (MRC)
     - Natural Environment Research Council (NERC)
     - Engineering and Physical Sciences Research Council (EPSRC)
     - Science & Technology Facilities Council (STFC)
   - Examine funding opportunities with Whitelist Funders
     - British Academy
     - British Council
     - Cancer Research UK
     - Joseph Rowntree Foundation
     - Leverhulme Trust
     - Nuffield Foundation
     - Royal Society
     - Wellcome Trust
   - Examine internal funding opportunities
     - Research Strategy Fund
   - Review awarded projects
   - Attend Funder and Network Information Events
   - Attend Conferences and Build Network
   - Review the following articles
     - Guidelines on Research Governance, Research Ethics and good Research Practice
     - Code of Practice for Research by UK Research Integrity Office
     - Sustainable Development Goals
     - Growing an EU Portfolio by Prof Julia Koricheva

3. Contact your Research & Business Development Manager/Officer
To discuss your research funding needs
To request support identifying potential funders
To request support clarifying funder requirements and call criteria
Be prepared to discuss your research funding needs
Review any potential alternative funder/funding opportunities suggested by RBDM and provide update on application plan

4. Deciding to Apply for Research Funding

- Ensure the funding opportunity remit matches your research direction
- Review the call’s specification
- Discuss with potential research partners
- Discuss with your Director of Research (DoR)
- Coordinate deadlines with DoR, RBDM and RSO
- Discuss opportunities and issues with your Research & Business Development Manager (RBDM) for example
  - Identification of potential internal Royal Holloway partners
  - Possible collaboration with non-academic partners
  - Intellectual Property considerations, to maximise research impact and potential knowledge transfer and commercial opportunities
  - Advice on institutional letters of support
  - Reviewing funder-focused aspects of the application
  - Funder interview preparation and practice
  - Setting an appropriate price for an industry funded project

- Discuss support needs with your Research Support Officer (RSO)
  - Calculating costs of the research project, in the context of the grant conditions
  - Provide advice on scheme eligibility requirements
  - Provide advice on scheme terms and conditions