Guide to the new Pure user interface – June 2019

The upgrade to Pure in June 2019 sees the introduction of the new user interface which users will see when they access Pure.

The interface will see further improvements as users provide feedback to the supplier so users are invited to send feedback and questions to pure@rhul.ac.uk

1. Internet browsers

It is recommended to use Google Chrome as not all the information will show on the new interface when using Internet Explorer.

2. Toggle between new and old interface

To move between the old and new interfaces, please click on the toggle button at the top of the profile page:

3. Welcome message

There is a welcome message in a blue box, once this has been read, the “Got it“ button can be clicked and this will remove the message:

4. Editing the profile

To edit the profile, please click on the Edit Profile button at the top left hand corner of the screen:

This will open up the normal profile editing screen.

5. Viewing the Pure profile page

To view the Pure profile page, please click on the “My public profile“ link at the top of the page:

6. Create a private CV

Pure can be used to create a CV which can only be viewed by the author. To create a CV, please click on the “Add curriculum vitae“ link at the top of the page:
7. Overview of research outputs

The overview of the numbers of research outputs in each output type is provided. Clicking on the number of outputs provides a list of the outputs. If there are a number of different research output types, the entire list can be viewed by clicking on the box with the three dots:

8. Adding more content including outputs:

To add more content such as outputs, activities and prizes, please click on the green “Add new content” button on the right hand side of the screen:

This will open up the normal screen seen when adding content:

9. Outputs proposed for REF 2021

If outputs have been proposed for the REF, there will be a list of these outputs. To propose or modify outputs for the REF, please click on the “Propose new research outputs or modify existing selections” button. Full guides for authors and UoA leads are available via the College REF 2021 page in the Research and Enterprise section on the Staff Intranet.
10. Projects

If projects have been added to Pure, they will be shown in a graphic visualisation:

11. Students

If staff supervise students, the “My Students” section will display. Users using Google Chrome should see lists of current and former students. Users using Internet Explorer will only see the theses produced by their students:
12. Research network

If authors have produced outputs with other College authors and departments, these will show in the “Research network” section.

Google Chrome users will see a Relations map showing the connections between the author, outputs and departments:

Explorer and Chrome users will see details of top co authors and organisational affiliations on their outputs:

<table>
<thead>
<tr>
<th>Top co-authorships on research outputs</th>
<th>Top organisational affiliations on research outputs</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>21</td>
</tr>
<tr>
<td>2</td>
<td>15</td>
</tr>
<tr>
<td>1</td>
<td>13</td>
</tr>
</tbody>
</table>

13. Tasks and notifications

The display of tasks and notifications has expanded in the new interface, they can be seen in the right hand column of the screen.

Notifications:
Authors may see notifications including that they were added as co authors to other publications. These notifications can be ignored unless they indicate an incorrect action such as being incorrectly added to an output.

Tasks:
If staff have permissions for departments and REF Units of Assessments, they are likely to see larger numbers of notifications and tasks. The tasks relate to the output validation workflow that the Research Support Team in the Library manage. Staff should not action any tasks showing in the Task section.