

## Plagiarism

**From Royal Holloway Regulations on Academic Misconduct 2018/19**

### What is plagiarism?

'Plagiarism [...] is the presentation of another person's work in any quantity without adequately identifying it and citing its source in a way which is consistent with good scholarly practice in the discipline and commensurate with the level of professional conduct expected from the student. This may include the unauthorised or unacknowledged joint authorship of work undertaken as part of group work or the unauthorised or unacknowledged copying of material prepared by another as part of group work. It may also be the unauthorised or unacknowledged translation of another's work. The other person's work may exist in any published or unpublished medium, including the internet and essay banks' *Regulations* 1. (2) (a)

(See also Commissioning, Duplication, Impersonation and Collusion in the same section of the Regulations)

### How are plagiarism (and other examples of academic misconduct) treated?

There is a difference between minor and major offences.

- Minor offences are where a student may not be fully aware of the offence they have committed, does not appear to have intended to deceive, and has not committed more than one previous assessment offence. (After a first year of study at Royal Holloway, students are deemed to understand academic misconduct and offences cannot be treated as minor.)
- Major offences are where a student is considered to be aware of the offence, there is significant misconduct and apparently deliberate deception. (*Regulations* 1 (7-8))

If either of these is suspected, the student will be informed of the allegation and will be given a fair opportunity to defend and/or explain themselves.

Penalties for plagiarism range from a 10pt reduction in the mark, for a very minor offence, to permanent termination the student's registration at the University, for very grave offences. (*Regulations* 6 (4) & 8 (7))

Please see the *Regulations on Academic Misconduct* for further information.

- <https://intranet.royalholloway.ac.uk/students/assets/docs/pdf/academic-regulations/regulations-on-academic-misconduct-2018-19.pdf>