

**REGULATIONS ON ACADEMIC MISCONDUCT**  
**SUMMARY OF REGULATORY AMENDMENTS AND/OR ADDITIONS FOR ACADEMIC YEAR**  
**2022/23**

*The wording in bold reflects the changed wording.*

Section number	Relevant paragraph(s)	Page (s)
Section 1 (2) (h)	<p><i>Reference to the "Instructions to Candidate" has been updated to "Assessments Guidance for Students".</i></p> <p>Failure to comply with any of the rules which have been set down for the conduct of the assessment, including the <b>Assessments Guidance for Students</b> and any instructions given by Examiners, Invigilators or Officers of the College, or in the case of collaborative provision of a partner institution, responsible for the conduct of the assessment. This would include any irregularity affecting the security or integrity of an assessment, such as cheating, fraud, copying from other students, passing information or materials from one to another without express authorisation, gaining access to or the use of unauthorised materials relating to an assessment, or any other unacceptable behaviour. Unauthorised materials include, but are not limited to notes, writing upon the body, texts or instruments, mobile telephones, pagers, electronic devices, or 'Smartwatches' which have memory or networking capabilities.</p>	2
Section 2 (3)	<p><i>The number of days to respond has been increased from 5 to 10 working days.</i></p> <p>(3) The Chair of the Academic Misconduct Panel will provide the student with a copy of the written report which sets out the allegation, including the relevant evidence. The Chair will set out the rationale for their decision that academic misconduct is proven and state which penalty will be applied to the student's assessment. The student will have 10 working days to accept the penalty or request that the case is heard by an Academic Misconduct Panel. If the student accepts the penalty, or does not respond <b>within 10 working days</b>, the penalty will be applied to the student's assessment and the case will be closed. A record of the matter will be retained in case of future allegations. If the student denies the allegation, or provides additional evidence, or requests that the case is considered by an Academic Misconduct Panel, a Panel meeting will be convened and the procedure in paragraph 2(4)-(12) below will be followed.</p>	4
Section 4(3)	<p><i>The number of days to respond has been increased from 5 to 10 working days.</i></p> <p>(3) The Chair of the Academic Misconduct Panel will provide the student with a copy of the written report which sets out the allegation, including the relevant evidence. The Chair will set out the rationale for their decision that academic misconduct is proven and state which penalty will be applied to the student's assessment. The student will have 10 working days to accept the penalty or request that the case is heard by an Academic Misconduct Panel. If the student accepts the penalty, or does not respond <b>within 10 working days</b>, the penalty will be applied to the student's assessment and the case will be closed. A record of the matter will be retained in case of future allegations. If</p>	6-7

	<p>the student denies the allegation, or provides additional evidence, or requests that the case is considered by an Academic Misconduct Panel, a Panel meeting will be convened and the procedure in paragraph 2(4)-(9) below will be followed.</p>	
<p>Section 6 (4)</p>	<p><i>A further penalty has been added to provide Academic Misconduct Panels with greater flexibility.</i></p> <p>Where an Academic Misconduct Panel has agreed that an offence (minor or major) has occurred, they will select the appropriate course of action from the following.</p> <p>(a) Where the work contains sufficient evidence that the student has satisfied the requirements to pass, and the provisions of (d) below are for whatever reason inappropriate the Academic Misconduct Panel will select one of the following penalties:</p> <ul style="list-style-type: none"> <li>(i) Reduce mark for piece of assessment by 10 percentage marks;</li> <li>(ii) Cap the mark for the piece of assessment at a minimum pass;</li> <li>(iii) Award a mark of zero for the piece of assessment;</li> <li>(iv) <b>Award a mark of zero for the component;</b></li> <li>(v) Award a mark of zero for the module as a whole.</li> </ul> <p>(b) Where the student has not satisfied the requirements to pass and the provisions of (d) below are for whatever reason inappropriate, the Academic Misconduct Panel will select one of the following penalties:</p> <ul style="list-style-type: none"> <li>(i) Reduce the mark for the piece of assessment by 10 percentage marks, e.g.38% becomes 28%;</li> <li>(ii) Award a mark of zero for the piece of assessment;</li> <li>(iii) <b>Award a mark of zero for the component;</b></li> <li>(iv) Award a mark of zero for the module as a whole.</li> </ul>	<p>8-9</p>