

POSTGRADUATE TAUGHT REGULATIONS

SUMMARY OF REGULATORY AMENDMENTS AND/OR ADDITIONS FOR ACADEMIC YEAR 2022/23

The wording in bold reflects the changed wording.

Section number	Relevant paragraph(s)	Page(s)
<p>Section 10. Section 12. Section 13. Section 16. Section 20.</p>	<p><i>Following a review of the College's Attendance and Engagement Policy the terminology used in the Undergraduate Regulations has been updated.</i></p> <p>Amendments have been made to the following sections of the <i>Postgraduate Taught Regulations</i> replacing reference to "attend/ attendance" with "engage/engagement":</p> <p>10. Engagement and submission of work</p> <p>12. <i>Entry for assessment and re-assessment</i></p> <p>13. <i>Outcomes of module assessment</i></p> <p>16. <i>Academic grounds for termination of registration</i></p> <p>20. <i>Course of extramural study</i></p> <p>10. Engagement and submission of work</p> <p>(1) It is a requirement of enrolment with the College, or a partner institution in the case of collaborative provision, that in line with School Engagement requirements a student engages with as far as reasonably possible all parts of the module(s) for which s/he is registered and presents all set work for assessment within specified deadlines.</p> <p>(2) Where in the absence of a satisfactory and adequately documented reason a student has failed to satisfy the requirements for engagement or submission of work specified for one or more modules, the Head of School or an authorised deputy responsible for the course may terminate that student's registration for the course under the provisions of Sections 16 and 17 of these regulations. In addition, for students holding a Student Route (Tier 4) Student Visa, the College has obligations placed on it to report non-attendance to UK Visas and Immigration and may terminate a student's registration without following the formal warning process in Section 17 of these regulations.</p> <p>(3) A student who is not registered for a module may not attend classes, submit work or have access to facilities for that module.</p> <p>12. <i>Entry for assessment and re-assessment</i></p> <p>(1) The School Progression and Awards Board will normally permit a student who gains an overall outcome of Fail in a module on the first attempt to:</p>	<p>Throughout the regulations</p>

	<p>(a) repeat the module and assessment, subject to availability, by registering a second (final) time in the next academic year. Such students will be required to satisfy afresh the module requirements in respect of engagement and submission of work. A student may be permitted to substitute the failed module with another module subject to the permission of the Course Lead. In such a case the attempt at the substituted module will be deemed a second attempt in line with paragraph (2) below;</p> <p>(b) resit or resubmit any part of the module assessment not passed on the first attempt at the next available opportunity, which, at the discretion of the School Progression and Awards Board, will be either prior to the start of the next academic year or during the following academic year subject to availability and any resource constraints. Where School Progression and Awards Boards permit resits or resubmissions prior to the start of the next academic year, they will normally only permit this in modules constituting a maximum of 40 credits. In order to resit or resubmit the module assessment not passed, a student must enter him/herself for assessment in that module a second (final) time without registering to attend teaching for the module again.</p> <p>(2) Save for the provisions of Section 14 (2-5) of these regulations, a student who gains an overall outcome of Fail in a module on the second attempt will not be permitted any further opportunity to resit or resubmit parts of the module assessment or to register to repeat the module for a third time.</p> <p>(3) Where a Visiting Student gains an overall outcome of Fail in a module, the School Progression and Awards Board will normally offer the opportunity to resit or resubmit parts of the module assessment not passed on the first attempt to students who are deemed to have fulfilled the engagement and submission requirements of the module in line with Section 13 (1). The Department Assessment Board may approve an alternative form of assessment for these students, in line with the requirements of Section 11 (3).</p> <p>13. Outcomes of module assessment</p> <p>(1) In determining each module outcome for a candidate, the Department Assessment Board will take into consideration:</p> <p>(a) whether the candidate has satisfied the engagement requirements stated in the module specification;</p>	
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	<p>whether the candidate has satisfied the assessment requirements stated in the module specification</p> <p>16. Academic grounds for termination of registration</p> <p>(1) Academic grounds on which a student’s registration with the College may be terminated may include one or more of the following:</p> <p>(a) failure to satisfy the requirements for progression to the next stage of his/her course;</p> <p>(b) failure to gain the award of the course;</p> <p>(c) failure to produce set work of a satisfactory standard in coursework or departmental examinations;</p> <p>(d) failure to engage satisfactorily;</p> <p>(e) failure to produce set work.</p> <p>20. Course of extramural study</p> <p>(1) The College may offer courses which require students to study abroad, in the field or in an industrial or professional setting. Requirements for the period of extramural study, including those of engagement and submission of work, will be stated in the course specification. In exceptional cases, the College may grant exemption from the period of extramural study for students whose personal circumstances would make it inappropriate, and stipulate alternative requirements for such students as it sees fit. The arrangements for any study abroad should normally be facilitated by the Centre for the Development of Academic Skills (CeDAS).</p> <p>(2) During the period of extramural study the student will be subject to the regulations of the host institution in addition to those of Royal Holloway, and will be expected to satisfy the normal requirements of the host institution in respect of engagement and submission of work for the modules for which s/he is registered.</p> <p>(3) The host institution will be responsible for providing the student with a formal transcript of his/her results and for hearing appeals and complaints in respect of the period of extramural study in accordance with its own regulations and procedures.</p>	
All as relevant	An update to nomenclature replacing references to the Director of Academic Services with Director of Student and Academic Services.	Throughout the regulations

All as relevant	An update to nomenclature replacing references to the Director of Governance and Legal Services with General Counsel, Legal and Compliance.	Throughout the regulations
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