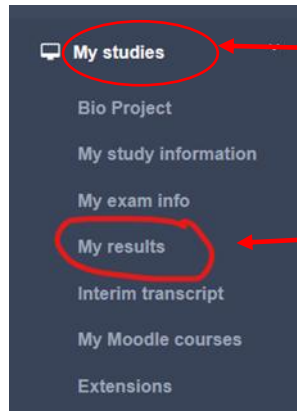


## Accessing Your Results on Campus Connect

STEP 1

Log in to [Campus Connect](#)

STEP 2

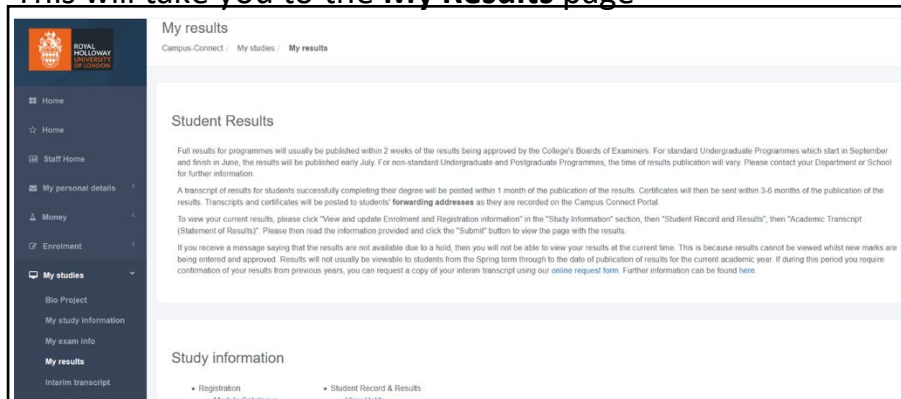


Click “My Studies” on the tab on the left-hand side of the page

Then select “My Results” from the drop-down list

STEP 3

This will take you to the **My Results** page



This page has 4 Sections:

- Student Results
- Study Information
- Student Examination Information
- Progression

Scroll down to the final Section - **PROGRESSION**

Next Page

## STEP 4



The **PROGRESSION** Section will tell you if you have progressed/been awarded and what if any actions you need to take next

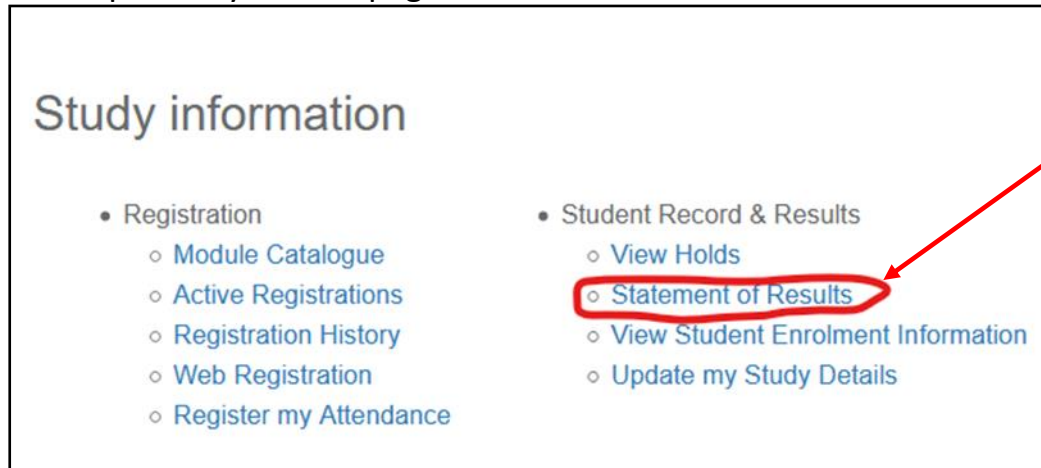
**Please read this very carefully and follow any instructions.**

*A example of the type of text you might see is available at the end of this guide. Please remember this is just an example –your progression decision may be different and the text will be different accordingly*



## STEP 5

To access a statement of your results, including your individual module marks, please scroll back up the My Results page to the **STUDY INFORMATION** section



Click on **Statement of Results** – a new window will open with a printable statement of results.



*Next Page*

## STEP 6

(For Students who are graduating)

Please ensure you update your forwarding address as soon as possible after release of results to ensure that your transcript and degree certificate are sent to the correct place.

To do this, select “**My personal details**” (1) then “**My contact details**” from the drop down menu (2) Finally click on “**Update Your Address**” (3) and follow the on screen instructions to amend as necessary

The screenshot displays the 'My contact details' page on the Royal Holloway University of London website. The left-hand navigation menu includes options like 'Home', 'Staff Home', 'My personal details', 'My contact details', 'My emergency contact details', 'Visa and Passport', and 'Study Location & Method'. The 'My personal details' and 'My contact details' items are circled in red. The main content area is titled 'Personal Address' and contains the following text:

You are required to maintain a current '**personal address**' so that we may contact you at all times. We also require you to maintain a current '**forwarding address**'. For most students the forwarding address is for a parent, guardian, or spouse.

It is your responsibility to ensure that the address information supplied is correct. Depending on the time of year when mailings are sent, any of the addresses shown may be used, so it is important that all addresses are up-to-date.

To update your address and emergency contacts, please go to [Update Your Address](#) and [Update Emergency Contacts](#).

If you have moved in or out of a halls of residence and the halls address shown is incorrect, you need to contact the Student Housing Bureau at [Studenthousing@rhul.ac.uk](mailto:Studenthousing@rhul.ac.uk). Please note that the Student Housing Bureau cannot update or amend addresses which are not for the halls of residence; it is the responsibility of students to ensure that these addresses are up to date.

**Personal Address** valid from 04-AUG-2016 until you notify us of an end date

Student Administration  
RHUL

See next page for sample Progression information

## EXAMPLE OF TEXT in the PROGRESSION SECTION of My Studies

*REMEMBER THERE ARE MANY DIFFERENT ROUTES TO PROGRESSION AND AWARD and the text you see on your page will reflect your results and the instructions will vary accordingly.*

### Progression

Below is your progression recommendation for 202223

#### What is my progression decision?

The School Progression and Awards Board has decided that, based on your results, you have **not** passed the year.

You have been offered the opportunity to **resit** the assessments you have failed **in the next academic year**, without attending any further classes.

#### What does this mean?

This means you **cannot progress to the next year of study or complete your degree** until you have retaken and passed the necessary modules.

#### What do I do next?

1. Visit the [Resitting Assessment](#) page on the [Results and Progression](#) website.

This includes **important information** about the following

- Where you can get [advice on your options](#)
- The different types of resit
- Whether your mark will be capped/uncapped
- What fees, if any will be payable
- Important [Visa information for overseas students \(including EU\)](#)
- Enrolling for your resit modules in 2023/24
- What to do next

2. Once you have read the information on the [Resitting Assessment](#) page you need to indicate your decision below by **Thursday 23 November 2023**.

**ACT NOW** - You cannot progress into your next year of study or complete your degree until you have retaken your failed modules.

#### Questions and Appeals

If you have a question about your results or progression decision, please contact your [School Administration team](#) in the first instance. If this does not resolve the issue and you are considering submitting an academic appeal, please read the information available on the [Resitting Assessment](#) and [Appeals](#) webpages. An appeal may only be submitted on certain limited grounds and appeals must be submitted within 15 days of the release of your results. Even if you choose to appeal you must also still select an option below by the deadline.