

Terms & Conditions of Receipt of Student Opportunities Funding

- Providing photos and/or videos, interviews and any other necessary internal or external press and public relations materials, for inclusion in College publications and communications.
- The recipient of the funds will agree to be contacted by any relevant College communications staff.
- On social media networks owned by the recipients you are to mention that funding has been received from the Student Opportunities Fund and are to thank the alumni who donated.
- Upon completed expenditure of received funds, or at the end of the academic year if sooner, beneficiaries are required to submit a report detailing the use of funds (including a breakdown of expenditure) and how the Student Opportunities Fund has helped their project. If funds are not spent in their entirety, remaining funds will need to be repaid to the Student Opportunities Fund for redistribution.
- If funds are discovered to have been spent on inappropriate items or expenses unrelated to the project as detailed in the Student Opportunities Fund application, the College has the right to demand repayment.
- Recipients and the associated members of the project may be invited to attend donor receptions and events to provide feedback to donors. We also arrange ad-hoc one-to-one meetings with high profile Student Opportunities Fund donors, so if the donor's interests are closely aligned with your project you may be asked to meet with the donor and discuss your activities.
- Reference to the Student Opportunities Fund should be made wherever possible to help with the ongoing promotion and disbursement of the fund

Payment:

Successful applicants must arrange for an appropriate invoice to be raised with the following details:

- Full name and address of recipient
- Name of bank
- Full details of account and sort code
- Full breakdown of costs
- Final cost to be paid.

Please liaise with your mentor department for further information.