Role title	**University Football Coordinator**
Paid/voluntary work/volunteering	Paid
Hourly wage (if paid)	Grade 2
Hours per week	Casual contract
Benefits (Passport points, stash, etc.)	Access to BUCS Football Development Events Personal Development in the role Training provided
Training provided	Training provided – Term 3 & September 2018
Domain (*what sums up the role*)	Sports Participation
Key responsibilities	• To assist with growing and sustaining football activity as part of our FA University Grassroots Football Hub, with particular focus on internal participation programmes such as Social Leagues and casual football • Organise and communicate Social League fixtures, league tables, attendance & data reports, and registrations • Deliver Social League and casual football activity across multiple sessions each week at the Sports Centre. • Contribute to the effective promotion of football participation programmes through all communication channels. • Contribute to reporting on all football activity and progress • Create links and good communication channels with a variety of stakeholders to support increased participation levels. • Ensure football sessions are a welcoming and safe environment for all to partake in. • Support the Sports Participation Officer, Sports Development Officer, and Sport Experience Manager on additional matters relating to football programmes • Become the student face and driving force behind of participatory football at Royal Holloway
Skills you can develop further in the role	Communication (Active listening, Reporting) Leadership Organisation/Time Management Gain knowledge of HE Sport Sector