



**Community Action Project**  
Making Music Teams  
**Community Action Partner**  
Making Music

**Aim:** Making Music was formed to support and champion voluntary musicians and music groups. Their 3,000+ members go to them for expert help they need to set up, develop, and run music groups in their communities. Their aims are to help members flourish in their music making, increase and diversify their membership and the services they provide, and to undertake wider advocacy.

**Role:** There are various teams volunteers can join which are listed below;

- Regional Support Team: Regional Fundraising Advisor, Regional Support Leader or Regional Coordinator
- Member Development Team: Member Development Team Leader, Member Funding Advisor or Member Development Officer
- Volunteer Support Team: Volunteer Support Team Leader or Volunteer Support Officer (South West, Central, East, North, South East or West London)
- Communications and Outreach Team: Communications and Outreach Team Leader, Newshound, Outreach and Diversity Officer or Event Volunteer

The ideal volunteer is someone who is dedicated and enthusiastic, willing to work hard, reliable, flexible and responsible.

**Training:** Volunteers receive on the job training and further training where resources will allow. When a volunteer starts they receive an induction booklet containing information including the history of Making Music, role description, volunteers' policy, volunteers' agreement, expenses, support and supervision, insurance, health and safety and resolving problems. Volunteers will receive regular support from their line manager, another staff member or a volunteer. Supervision takes place at least quarterly but will not necessarily be one-on-one or face-to-face. Every volunteer however has the right to request a face-to-face or one-to-one supervision session. The supervision will be carried out by the line manager.

**Times:** Flexible - Monday through to Sunday at any time.

**CRB:** A CRB disclosure is not required for this project.

**Application:** All volunteers must be [registered](#) as Community Action volunteers.

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