



## Community Action Project

Article 25 – Office work

## Community Action Partner

Article 25

**Aim:** Article 25 is a UK registered charity that designs and delivers buildings and structures for those in greatest need worldwide. They aim to build bigger, better, safer, and more sustainably, in developing countries and after disaster. They have saved projects which would have failed, made buildings safe which would have been deadly and provided buildings which their partner charities thought would take three or four times the budget they used. They are architects, engineers, physicists, project managers and other built-environment experts who work together to build schools, bridges, clinics and homes that help to rebuild lives. They provide free or not-for-profit construction services to aid agencies, charities, NGOs and communities. Furthermore, they make sure every built project is also a development opportunity by sharing skills, training local workers and emphasising community participation as their priority. They envision a world where there is never a life or a livelihood lost for the want of a built solution that can preserve or serve it.

**Role:** They are looking for vivacious, self motivated and energetic individuals to volunteer in their London based offices throughout the year. Duties will include a wide range of activities including:

- Event management.
- Extensive research for new donors.
- Bid writing and compilation.
- Assisting with funding proposals.
- Establishing and maintaining relationships with potential sponsors.

**Training:** Volunteers will be inducted by other volunteers and executives within the charity during the first few days.

**Location:** London.

**Times:** Typically they request volunteers to be working during office hours of 9:30am to 5:30am, Monday - Friday.

**CRB:** A CRB is required from the Community Partner.

**Other:** Plus points would be fluency in languages other than English and an interest in humanitarian aid and international development is important. This is an incredible learning opportunity for someone who would like to build a career in fundraising, within the voluntary sector.

**Application:** All volunteers must be registered as Community Action volunteers. To do so, visit <http://www.rhul.ac.uk/services/volunteering/register.html>

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